TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association
Meeting Minutes

Date: September 3, 2014

Time: 1:30-4:00 p.m.

Place: Portsmouth Campus

Attendance: Attendance list not provided

Absent:

Special Guest:

Call to order: The meeting was called to order by Coby Dillard

Minutes: Previous minutes were not available for review.

Outstanding Business

Fall Professional Development Day, September 26, 2014
- Will be held at the Doubletree Hotel, Norfolk
- Coby will introduce Dr. Kolovani
- Leona and Tony volunteered for Q&A
  - 1 person to introduce SEM Group (Strategic Enrollment Mgmt.)
- Others that were asked to come
  - Financial Aid
  - Workforce Solutions
  - FDM Task Force
  - Meshea Moore - Admissions
  - Purchasing
  - Common Health
  - Safety and Security
  - Facilities
- New email will be sent to confirmed attendees
  - Coby will resend and ask if this is first time attending
  - Suggested that something is sent out to highlight the event
- Visual Communications: Coby will ask them to print the name tags
- The number of tables needed
  - 2 tables for registration

       o 4 tables for Community Service
- Bring non-perishable food items, household items, cleaning supplies, paper towels, laundry detergent, dish detergent
- 10 Breakout tables 1-2
- Asking everyone to arrive by 7:30 am
- Registration: Dianne, Inda, Paulette, Joyce
- Hotel will have tables of 10 with pads, papers, and pens
- Donations Table: Joyce, Roosevelt

New Business

Campus Reports

Chesapeake
- People want a breakroom because there are people with mobility issues
- Roosevelt will have a box to collect items
- For Kids - Day of Caring(help)

Norfolk
- Planning to have a chat/chew with the Provost
- Would like to meet with him to find out his plans, etc.

Portsmouth
- Pot luck for the finalist of Flip Flop Fridays

Virginia Beach
- Ended the drive for Campus School Supplies
- 12 boxes of school supplies
- Snacks for kids, Day of Caring

Next Meeting: The next scheduled meeting is on Oct. 1, 2014.

Submitted by: Inda Walker

Approved: