

To: Daniel DeMarte, Vice President for Academic Affairs and CAO
From: Jeannie Taylor, Curriculum Committee Chair
Date: May 12, 2017
Subject: Year End Report, 2016 – 2017

Charges:

1. Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the Curriculum Committee; assist in drafting new policy and procedures, if needed.
2. Recommend curriculum development training for faculty (full-time and adjunct) and new members to the Curriculum Committee.
3. Determine the committee's role in advancing Guided Pathways.

Officers:

Chair – Jeannie Taylor
Vice Chair – Larry Nobles
Recorder – Maura Lansing

Actions/Approved Motions

Charges were accepted.

1. **Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the Curriculum Committee; assist in drafting new policy and procedures, if needed:** The committee completed the following:
 - Recommended eleven Requisite Proposals
 - Recommended twenty-two New Courses and Official Course Outlines
 - Recommended one Course Revision
 - Recommended Discontinuance of C.S.C. in Geospatial Intelligence
 - Recommended the following Curriculum Revisions:
 - C.S.C. in Small Business Management and Supervisory Management
 - C.S.C. in Construction Project Management
 - C.S.C. in Land Surveying
 - C.S.C. in Music
 - C.S.C. in Green Design for Interiors
 - C.S.C. in Air Conditioning and Refrigeration
 - C.S.C. in Nurse Aid
 - A.A.S. in Civil Engineering Technology
 - A.A.S. in ASL – English Interpretation

- A.A.S. in Information Systems Technology – Cyber Security
 - Recommended New Curriculum of C.S.C. in Computed Tomography (CT)
 - Recommended New Curriculum of A.A.S. in Management Specialization: Small Business Management and Entrepreneurship
 - Recommended a New Degree Program of A.A.S. in Veterinary Technology
 - Recommended approval of Policy Revision of Policy 2110 – Course Substitutions and Waivers
2. **Recommend curriculum development training for faculty (full-time and adjunct) and new members to the Curriculum Committee:** Annual training for new Curriculum Committee members already exists at the beginning of each academic year. The committee voted to recommend a yearly session of training either on Professional Development Day and/or at the Learning Institute for faculty members who have plans to present proposals during the following academic year.
 3. **Determine the committee's role in advancing Guided Pathways:** The Curriculum Committee will support the development and implementation of Guided Pathways by overseeing any curricular policies, procedures, development or revisions that will be necessary as a result of the Guided Pathways Initiative.

Additional actions taken by the Curriculum Committee this academic year

- Training for new members along with a presentation on General Education Core Competencies
- Discussion of new FACA tool and effects on developmental students
- Discussion of Bylaws: changes made and approved by Curriculum Committee and PAPC
- Jeannie Taylor (Chair) participated on the General Education Task Force as the Curriculum Committee representative
- Committee voted for the General Education Task force to become a General Education Governance Committee
- All vacancies for the 2017 – 2018 academic year were filled except for one (Engineering Technology)
- As a result of the Engineering Technology position remaining vacant for the past two years, the committee voted to incorporate this position into the Industrial Technology position which has two representatives. This will have to be presented to the PAPC in the Fall of 2017 as a bylaw change.
- Officers were elected at the April meeting:
 1. Chair: Mary Gable (VB – Information Systems faculty)
 2. Vice Chair: Jennifer Dixon-Mcknight (N – Humanities faculty)
 3. Recorder: Alex Harrington (VB – Librarian)

