

TCC Curriculum Committee Minutes

Date: October 16, 2014

Time: 2:30 p.m.

Location: Regional Automotive Center in Chesapeake

Attendance

Present: Diana Branton, Forrest Crock, Kimberly Curry-Lourenco, Susan Dozier, Greg Frank, Jessica Garber, Alison Harwell, Maura Lansing, Barbara Murray, Cheryl Nabati, Larry Nobles, Jim Perkinson, Calvin Scheidt, Thomas Stout, Jeannie Taylor, David Warren

Absent: Kevin Brady, Phyllis Gowdy, Jeannetta Hollins, Jennifer Hopkins, Robert House, David Kiracofe, Linda Williams, Tiffani Wright

Ex Officio: Rhonda D'Amore

- I. **Call to order** by Thomas Stout at 2:35 p.m.
- II. **Introductions** suspended by Thomas Stout.
- III. **Corrections and approval of the minutes from September 2014.**
Motion to accept proposed meeting minutes passed unanimously.
- IV. **Curriculum Procedures Handbook**
Motion to recommend approval of the Curriculum Procedures Handbook (Proposed Revision). Motion passed unanimously.
- V. **Guest Speakers:**
 - A. Jim Perkinson
PED 136 - Bowling II (Official Course Outline)
Motion to table committee recommendation for PED 136 (Bowling II) Official Course Outline. Motion passed unanimously.
 - B. Joe Fairchild/Maura Lansing
PED 190 - Coordinated Internship (Faculty Requisite Proposal)
Motion to recommend approval of faculty requisite proposal for PED 190. Motion passed unanimously.

PED 1XX - Basic Group Fitness Instructor Preparation (Official Course Outline)
PED 1XX - Basic Group Fitness Instructor Preparation (Faculty Requisite Proposal)
Motion to recommend approval of PED 1XX (Basic Group Fitness Instructor Preparation) to the TCC catalog and faculty requisite proposal as amended. Motion passed unanimously.

PED 1XX - Basic Personal Trainer Preparation (Official Course Outline)
PED 1XX - Basic Personal Trainer Preparation (Faculty Requisite Proposal)
Motion to recommend approval of PED 1XX (Basic Personal Trainer Preparation) to the TCC catalog and faculty requisite proposal as amended. Motion passed unanimously.

HLT 125 - Anatomy and Physiology for Exercise Science (Official Course Outline)
Motion to recommend approval to add HLT125 to the TCC catalog. Motion passed unanimously.

Revision for CSC: Personal Training and Fitness (Curriculum Change Proposal)

Motion to recommend approval of the Personal Training and Fitness (Curriculum Change Proposal) as amended. Motion passed unanimously.

C. Jason Ambrose

EMS 216 - Paramedic Review (Official Course Outline)

EMS 253 - ALS Refresher (Official Course Outline)

Motion to recommend approval to add both EMS 216 and EMS 253 ALS as amended to the TCC catalog. Motion passed unanimously.

VI. Information Item

There was a brief discussion about the VCCS 103-104 forms. **Motion to require curriculum committee review of VCCS 103-104 forms when required for new courses. Motion passed unanimously.**

VII. Next meeting: November 20, 2014 TBA

VIII. Adjournment: 4:31 pm

Submitted by Maura Lansing