

## TCC Curriculum Committee Minutes

**Date:** Thursday October 15<sup>th</sup>, 2015

**Time:** 2:00 PM

**Location:** Conference Room; Regional Automotive Center

### **Attendance**

**Present:** Teresa Dees, Forrest Crock, Kimberly Curry-Lourenco, Jessica Garber-Morales, Jack Hollinger, Jeannetta Hollins, Jennifer Hopkins, David Kiracofe, Maura Lansing, Cheryl Nabati, Larry Nobles, Maura Spreen, Jeannie Taylor, David Warren, and Tiffani Wright

**Absent:** Diana Branton, Susan Dozier, Christopher Fairbanks, Greg Frank, Robert House, Barbara Murry, Madison Smart-McCarthy, Jim Perkinson, and Linda Williams

**Ex Officio:** Rhonda D'Amore, Kellie Sorey and Thomas Stout

- I. **Call to order:** by Forrest Crock at 2:03 p.m.
- II. **Introductions:** conducted by Forrest Crock.
- III. **Corrections and approval of the minutes from September 2015.**  
**Motion to accept proposed meeting minutes passed unanimously.**
- IV. **PAPC Report**  
All committees were requested to send in the bylaws, reports, charges, members, meeting dates, and minutes for the last five years.
- V. **Guest Speakers:**

#### **Abe Arispe & Beno Rubin**

AUB 116 Auto Body Repair – Faculty Requisite Proposal

AUB 119 Automotive Painting - Faculty Requisite Proposal

AUB 297 Cooperative Education in Collision Repair and Technology - Faculty Requisite Proposal

DSL 143 Diesel Truck Electrical Systems - Faculty Requisite Proposal

DSL 237 Advanced Diesel Engine Systems - Faculty Requisite Proposal

MAR 137 Basic Marine Electrical Circuits - Faculty Requisite Proposal

MAR 159 Large Outboard Engine Service - Faculty Requisite Proposal

**Motion to recommend approval of the Faculty Requisite Proposals for AUB 116 (Auto Body Repair), AUB 119 (Automotive Painting), AUB 297 (Cooperative Education in Collision Repair and Technology) DSL 143 Diesel Truck (Electrical Systems), DSL 237 (Advanced Diesel Engine Systems), MAR 137 (Basic Marine Electrical Circuits), and MAR 159 (Large Outboard Engine Service) as presented. Motion passed unanimously.**

#### **Rick Deinst & Joe Fairchild**

Revision for C.S.C. in Fire Science and Supervision – Curriculum Change Proposal

**Motion to recommend approval of the Curriculum Change Proposal for C.S.C. in Fire Science and Supervision.**

**Motion passed unanimously.**

**Sean LaCroix**

ECO 210 International Economics - Faculty Requisite Proposal

**Motion to recommend approval of the Faculty Requisite Proposal for ECO 210 (International Economics).**

**Motion passed unanimously.**

**John Gallo and David Ekker**

MTH 157 Elementary Statistics - Faculty Requisite Proposal

**Motion to recommend approval of the Faculty Requisite Proposal for MTH 157 (Elementary Statistics). Motion**

**passed unanimously.**

**VI. Information Items**

**Kellie Sorey – Gen Ed Assessing**

There was a discussion regarding course outline revisions. The recommendation was to have the curriculum committee review course outline revisions when requested by the dean of that department or by Kellie Sorey.

**Forrest Crock – Changes in Curriculum Committee Bylaws**

During the next meeting we will vote on changes in the committee bylaws. One change will be on voting for the Committee Chair and Recorder to take place during the last session of the academic year. The other change is to add the diversity and inclusion statement to the bylaws. All members were given a copy of the statement during the meeting.

**Forrest Crock – Assessor Training for Curriculum Committee Members**

During a previous meeting it was suggested that the members of the curriculum committee get more training on the implementation of the core competencies into the curriculum in regards to course outlines. Jennifer Ferguson has offered assessor training for the members of this committee. Although attending the assessor training was recommended it was felt that it should not be required for the committee members at this time.

**VII. Next meeting: November 19<sup>th</sup>, 2015 – Location TBD**

**VIII. Adjournment: 3:40**

Submitted by Maura Lansing