

TCC Curriculum Committee Minutes

Date: Thursday October 20, 2016

Time: 2:00 PM

Location: Virginia Beach Campus Building J (Science Bldg.), Room C12

Attendance

Present: Jason Ambrose, Eric Beaver, Diana Branton, Jennifer Dixon-McKnight, Joseph Fairchild, Mary Gable, Alex Harrington, Maura Lansing, Larry Nobles, Jim Perkinson, Maura Spreen, Sarah Stevenson, Jeannie Taylor, Nicole Walker, and David Warren

Absent: Teresa Dees, Kelly Gillerlain, Jeannetta Hollins, Jack Hollinger, Jennifer Hopkins, Reneé Hosang-Alleyne, Michael Mitchell, Barbara Murry, and Tom Williams

Ex Officio: Forrest Crock, Rhonda D'Amore, Greg Frank, and Kellie Sorey

- I. **Call to order:** by Jeannie Taylor (2:05)
- II. **Introductions:** conducted by Jeannie Taylor
- III. **Corrections and approval of the minutes from September 15th, 2016.**
Motion to accept proposed meeting minutes passed unanimously.
- IV. **PAPC Report**
No report; first meeting is October 21st. Curriculum committee may need to look for guidance from PAPC on open seat in engineering.
- V. **Guest Speakers:**

Cynthia Bird

ACC 212 – Principles of Accounting II – Faculty Requisite Proposal

ACC 293 – Advanced Payroll Accounting – Faculty Requisite Proposal

Motion to recommend approval of the Faculty Requisite Proposals of ACC 212 (Principles of Accounting II) and ACC 293 (Advanced Payroll Accounting).

Motion passed unanimously.

Tom Calogrides & Ellyn Hodges

C.S.C. in Computed Tomography (CT) – New Curriculum Proposal

Motion to recommend approval of the New Curriculum Proposal for C.S.C. in Computed Tomography.

Motion passed unanimously.

Jim Perkinson & Linda Williams

A.A.S. in Management Specialization: Small Business Management and Entrepreneurship – New Curriculum Proposal

Motion to recommend approval of the New Curriculum Proposal for A.A.S. in Management Specialization: Small Business Management and Entrepreneurship.

Motion passed unanimously.

Kerry Rango

MUS 8 – Fundamentals of Music – New Course Proposal

MUS 148 – Orchestra Ensemble – New Course Proposal

MUS 212 – Advanced Music Theory II – New Course Proposal

MUS 248 – Orchestra – New Course Proposal

MUS 298 – Seminar and Project: Capstone Recital – New Course Proposal

Motion to recommend approval of the New Course Proposals of MUS 8 (Fundamentals of Music), MUS 148 (Orchestra Ensemble), MUS 212 (Advanced Music Theory II), MUS 248 (Orchestra), MUS 298 (Seminar and Project: Capstone Recital) as amended.

Motion passed unanimously.

David Ekker & Chris Cartwright

A.A.S. in Civil Engineering Technology – Curriculum Change Proposal

C.S.C. in Construction Project Management – Curriculum Change Proposal

C.S.C. in Land Surveying – Curriculum Change Proposal

Motion to recommend approval of the New Curriculum Proposals for A.A.S. in Civil Engineering Technology, C.S.C. in Construction Project Management, and C.S.C. in Land Surveying as amended.

Motion passed unanimously.

VI. Information Items

- Policy 2110 – Course Substitutions and Waivers – Proposed Revision

Course substitutions must be processed before registration.

Motion to recommend approval of Policy 2110 – Course Substitutions and Waivers – Proposed Revision.

Motion passed unanimously.

- FACA – Curriculum Matters

There are still a few programs with hidden pre-requisites. Please see the table that is posted on the Curriculum Committee webpage for details.

Students may now be placed in two programs at the same time.

October 31st is the deadline for implementation of the FACA requirements.

- Policy Change to Customize Course Descriptions for Local Flexibility (VCCS Policy Manual 5.3.0)

This policy change is for courses that are designed to assist students in passing a certification exam. Not all colleges in VCCS are preparing students to pass the same certification exams. This would allow flexibility for different certifications.

- Faculty Pilot

This pilot is for 9 different programs. There will be 9 different discipline cluster leads per campus. Those leads are now being selected.

- ByLaws

We need to make changes in the ByLaws. The placement of the diversity statement needs to be moved from the Purpose section to the Membership section. The length of term for the Chair needs to be changed.

- Membership Categories

The discipline categories for the Curriculum Committee need to be revised to reflect all departments. We will vote on the changes to the ByLaws and the Membership Categories during the November meeting.

VII. Next meeting: November 17th, 2016 – Location TBD

VIII. Adjournment (4:35)

Submitted by Maura Lansing

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