

Faculty Professional Development Committee Minutes

Date: Tuesday, April 28, 2015

Time: 2:00pm – 3:30pm

Location: CR 602

Attendance:

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Rhonda Todoroff (VAC, Peer Group #2)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Frank Futyma (Virginia Beach, Peer Group #7)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Tom Geary (Virginia Beach, Peer Group #10)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Joe Fairchild (Virginia Beach, Dean)

Cheryl Sharp (Virginia Beach, Counselor)

Olivia Reinhauer (Portsmouth, Library)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Absent:

Kimberly Lott (Portsmouth, Peer Group #6)

(xxxx, Peer Group #9)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

Tom Lee (Virginia Beach, Faculty Professional Development Coordinator)

I. Call to order

David Wright called the meeting to order at 2:00pm.

II. Guest speakers

N/A

III. Minutes

N/A: This is the initial meeting.

IV. Reports

N/A

V. Open business

N/A: This is the initial meeting.

VI. New business

A. Introductions: All in attendance introduced themselves, their campus, and what peer group/department they represented.

B. David Wright reviewed the by-laws and charge of the committee.

C. Election of Officers:

1. Chair:

- a) Tom Geary nominated David Wright.
- b) Abe Arispe seconded the nomination.
- c) Vote: Unanimous

2. Election of Recorder

- a) David Wright nominated Kristen Gregory.
- b) Tom Geary seconded the nomination.
- c) Vote: Unanimous

D. Learning Institute 2015 Discussion/Review

- 1. May 13-14, Chesapeake Campus
- 2. Registration Reminder (May 4th deadline)
- 3. Learning Institute Day 2 Session Recap
 - a) 21 session options
 - b) Invited and contributed presenters

E. Faculty Development Day 2015 Discussion

- 1. To be held the week before the semester starts
- 2. Recap of Faculty Development Day 2014
 - a) Held on 4 campuses, broken up by discipline groups
 - b) OER streamed video, discipline group breakouts, 3 workshop sessions
- 3. Decisions needed for Faculty Development Day 2015 (call to committee to determine set up, purpose)
 - a) Whole college on one campus OR four campuses by peer groups
 - b) Discipline specific sessions OR Peer Group specific sessions OR general sessions
- 4. Faculty Development Day 2015 Ideas/Suggestions/Comments from Committee Members
 - a) Importance of quality control of sessions
 - b) Higher caliber of presentations
 - c) Presentations by experts in the field
 - d) Review FDD 2014 feedback
 - e) FDD 2014 feedback showed need for instructional design and discipline specific sessions
 - f) Review ENG/ESL mini conference (March 2015) for ideas
 - g) Discipline meetings provide opportunity for discipline/content-specific discussions

- h) Trade/certification training sessions
- i) Budget questions – how much money do we have? Is there enough to split funds by peer group?
- j) Investigate speakers from other colleges
- k) Tap into hidden gems and best practices from TCC faculty
- l) Continue with proposal process (as we did for Learning Institute 2015) so committee can review and approve
- m) Keynote/Speaker
 - (1) Investigate System Office for possible speakers/keynote
 - (2) Master Teacher Seminar – Stephen Walker
 - (3) Stream keynote to other locations? (need plan B in case video cuts out)
 - (4) Multiple sessions with keynote?
- n) Location options
 - (1) Virginia Beach: ATC, Student Center (200/220 each)
 - (2) Norfolk: Roper, not many options for breakout big spaces
 - (3) Chesapeake: Student Center (350), Big Otter (90)
- o)
- 5. Committee preferences:
 - a) One location
 - b) Discipline meetings
 - c) Breakout sessions with options for both discipline-specific and interdisciplinary topics

VII. Other

A. Action Items:

1. Fred Stemple will contact Stephen Walker to check availability for week of August 17th
2. Fred Stemple will check on location options and budget for FDD
3. 12 peer group representatives will pull together discipline/peer group members and identify a group of representatives (at Learning Institute)
4. Kristen Gregory will set up a Google Drive folder and share with entire committee

VIII. Next meeting

Tuesday, May 13th at 4:00pm, CAB 4101

IX. Adjournment

The meeting was adjourned at 3:40pm.

Submitted by
Kristen Gregory, Recorder