

Tidewater Community College
Faculty Professional Development Committee

Minutes

December 5, 2017

Attendance: Tom Geary, Jeanne Hopkins, David Wright, Cheryl Nabati, Elizabeth Briggs, Alice Hooey, Amanda Burbage, Libby Watts, Fred Stemple, Rhonda Goudy

- I. Call to order.** Tom calls meeting to order at 3:17 pm.
- II. Approval of minutes from last meeting.** Cheryl motions to approve November minutes; Alice seconds. Motion carried.
- III. Old Business**
 - a. New Faculty & Adjunct Academy reports
 - i. NFA (Monica McFerrin)- NFA is a great group; Monica and Fred have been communicating with deans frequently. 2nd year NFA group finishing up TOP-Elite certification and will be participating in the OER Pathways course in the spring. Fred and Monica are working on a “Facilitator’s Handbook” to provide consistent information to deans and future facilitators.
 - ii. AFA (Jeanne Hopkins)- The course has been completely developed and ready for proofing. Only one response for final round of review. Will send a friendly reminder out this week. Will spend “break” making recommended changes. Spring semester scheduled to run live beginning January 1st. Registration form is created and waiting for Fred to send out to faculty. Several committee members offer to serve as mentors for spring 2018: David, Elizabeth, Alice, and Libby. Fred suggests asking the adjunct reviewers to actually participate in the course in the spring. Jeanne will follow up.
 - b. Batten Center topic brainstorming- Alice suggests workshops about web design
 - c. New Horizons 2018- looking at using Facebook live to share workshops with faculty that cannot attend the conference. Would need to be cleared with workshop presenters, as well as possibly audience. Fred reports on financial status of funding attendance at New Horizons. The president has proposed a 33% budget cut. We may need to look at priority financial support for those who have been accepted as presenters.
 - d. Committee Vacancies- We have a dean vacancy that we need to fill. Danny Stogsdill has agreed to serve as the adjunct representative, but was unable to make it today. He has been in contact with Jeanne.

IV.

- a. Certificates & Badges- tabled until Anne Weiss is able to meet with us and share her ideas with us.
- b. Distance Education workshop- Marsha Jurewicz is working on this and has submitted a proposal. Proposed for Friday, February 23, 2018. Led by Marsha, including some “faculty champions” to share what they are doing. Location TBD, but looking at Norfolk or Virginia Beach. Will be face to face, with an online option available for attendees. Half-day event. TCC only; not RCTE.
- c. OER opportunities- Dianne shares that there is a need for faculty to step up and develop OER courses for grant money in 2018. Needed disciplines include GOL 105 (Physical Geology) and GOL 110 (Earth Science), REL 230 (World Religions), PHI 220 (Ethics), ENG 125 (Literature), and SDV 100.

V. New business

- a. Faculty Development Day speaker- Sara Rose Cavanaugh wrote about the spark of learning. Combines affective and cognitive domains and how they correlate to classroom teaching and learning. Theme: “Spark Learning.” She is located in Massachusetts. Amanda contributed a list of possible speakers with information about the organization, workshop, and cost (attached)
- b. Faculty Development Day (general planning)- where to hold FDD this year? Haven’t had at Norfolk. Chesapeake is hard to convert. Switching “groups” for the plenary session at the Beach was not ideal due to the space limitations. Because of budget restraints, it is unlikely that lunch will be funded, so Norfolk would be ideal because of the wide variety of lunch options downtown.
- c. FPD Retreat- December 13th. SWOT analysis is an acronym for strengths, weaknesses, opportunities, and threats. Plan to use this tool to assess the Faculty Professional Development division. It will be from 10:30-noon at Norfolk BCTE. Amanda will be ordering Jimmy John’s per RSVP and attendees can reimburse her.
- d. Guided Pathways agenda for January 4th. Save the date was put out as focus on structured programs. There is a committee at work on this. Presenters will be Shawna Davis and Kelly Miller from VCCS. Faculty will know which degree programs their courses support. Faculty will be familiarizing themselves with important documents such as transfer agreements, etc. Work will begin on this date and will continue throughout the semester and will result in some products to be shared at the Learning Institute.

VI. Next Meeting

- a. Tuesday, January 9, 2018 from **3:00 – 5:00 pm** at the **Norfolk BCTE**

VII. Other Events & Announcements

- a. February 23- Online Teaching Showcase
- b. March 2- Assignment Design Charrette
- c. March 230 Problem-Based Learning @ Norfolk Campus
- d. The Current is a student led newspaper for students. Exigence is a VCCS peer-reviewed journal taking papers.

Minutes recorded by Jeanne Hopkins

VIII. Adjournment. Elizabeth motions to adjourn meeting, Tom seconds. Motion carried.