

Faculty Professional Development Committee

October 2, 2018

Portsmouth BCTE

3 p.m.

ATTENDED: Tom Geary, Libby Watts, Rhonda Goudy, Jenefer Snyder, David Wright, Tiffany Putman

ABSENT: Dianne Stanbach, Jeanne Hopkins, Vy Calhoun, Cheryl Nabati

GUESTS: Monica McFerrin

I. Call to order: 3:10 p.m.

II. Approval of minutes from last meeting (May 1): tabled until next meeting due to lack of minutes availability

III. The state of faculty professional development at TCC

I. Now is the time to shape who we are.

II. Importance of designing inquiries for Dr. McCray.

III. Review of e-mail about the importance of considering how we design faculty professional development going forward.

IV. Old business

A. New Faculty & Adjunct Academy reports

I. NFA

a. There are new faculty in it. Made changes. Not going to be a 3-year plan right now. Too much change. 2nd year of academy being restructured based on population. Teaching squares can't work very well with only 4 faculty.

b. More workshop based now. Getting FDEP done. Might be opening up to other faculty as well.

c. Four people in the new cohort. There are many more on restricted contracts, and they do not share the same responsibilities. When we don't require restricted faculty to participate in New Faculty Academy, many have bypassed the full process.

d. Year 1 cohort meets on Friday, Oct. 19 (12 - 3 pm). The workshop for Year 2 cohort is not yet scheduled until the committee offers a recommendation about opening up the meeting.

II. AFA: No report.

B. PAPC updates

I. Chair shares PAPC updates and PAPC charges, which focus mostly on the strategic plan.

C. FPDC membership updates

I. The chair reviews vacancies and the committee brainstorms ways to fill those gaps.

Approved on Nov. 6, 2018 at 3:06 p.m.

II. The chair discusses how by-law changes will be needed due to the loss of a Faculty Professional Development team.

V. New Business

A. Proposed FPDC charges

I. Charges reviewed.

II. Robust support needed for NFA and AFA to survive. Scalability necessary since the number of new faculty has dwindled.

III. Distance Learning e-mail on Sept. 10 about electronic course evaluations. Will be embedded into Canvas in the future.

IV. Faculty Senate has a student evaluation committee (perhaps headed by Tom Siegmund). Retention Task Force also looking at course evaluations.

V. The chair shares ideas for small tailored opportunities for faculty professional development paired with the faculty evaluation plan: teaching, scholarly, institutional responsibility, and service. Committee members share a concern about advising taking up a lot of free time and focus for faculty. Perhaps the opportunities could be structured by pathways.

VI. Faculty advising model, Canvas, general education assessment, structuring by pathways, programmatic changes, PACE, and other opportunities may fill much of our time. We might focus on supporting the communication necessary for these items.

VII. "and execute" from charge is debated heavily and is recommended by the committee as a cut from the charges.

VIII. Correlating PACE and general education assessment and other concerns with our instruction might be the best plan.

IX. Asking for interested parties to join in year 2 New Faculty Academy meetings is encouraged.

X. Committee members question whether the Adjunct Faculty Academy is still operational and whether it should be broadened in the future to the Faculty Academy.

XI. Course evaluations are questioned as being under the purview of the FPDC and not the Instruction Committee.

B. Collaboration with other committees

I. Instruction and Online Learning Committees are discussed as strategic partners to meet our charges this year.

C. Faculty Development and Evaluation Plan

I. Should we open up the Oct. 19 meeting to more faculty? Recommendation is yes but also ask for volunteers.

II. Only 3 have never completed the faculty portfolio on the Chesapeake campus. Some deans are not clear on how many faculty are up for evaluation because this list used to be distributed by the Faculty Professional Development team.

III. There are 8 faculty in their first and/or second year at the college.

IV. Must request access to e-portfolio and the link is buried in SharePoint.

V. E-mail Faculty Senate chairs and deans to ask to spread for volunteers.

VI. Contact webcomm@tcc.edu and Marian Anderfuren to ask why FPD web site is down.

D. Faculty liaison

I. John Morea and Jeanne Natali were discussed as possible liaisons to reach out to. The committee discussed the lack of an academic liaison in administration right now and expressed concern about how busy John Morea might be.

VI. Next meeting

A. Tuesday, November 6, 2018

3 – 5 p.m.

Chesapeake BCTE

VII. Adjournment

4:51 pm

PROPOSED FPDC CHARGES (2018-19)

1. Plan and execute faculty-led professional development events, including a 2018 Faculty Development Day (or alternate event(s)) and the 2019 Learning Institute.
2. Review the proceedings and design of the New Faculty Academy and Adjunct Faculty Academy to assess and ensure their sustainability.
3. Research and provide professional development resources and/or events in anticipation of the college's transition from Blackboard to Canvas as a learning management system.
4. Research best practices for course evaluations to determine their value and content, best method of delivery, and acceptable rate of response; recommend changes based on research.
5. Determine the role of Batten Centers in relation to faculty professional development needs, and propose a solution to address faculty needs.