



College Faculty Senate Minutes

Date & Time: Thursday, February 6, 2014, 2-4:30 PM.

Location: Chesapeake Campus, 2057 Whitehurst Bldg.

Attending: David Kiracofe (C), Kevin Brady (C), Machel Kerr (C), Dick Gill (N), Sarah Di Calogero (N), Lara Tedrow (N), Tom Garrett (P), Lorenz Drake (P), Monica McFerrin (VB), Mike Adams (VB), Frank Futyma (VB), Tom Geary (VB), Mark Greer (VB), Ellyn Hodgins (VB), Anne Mach (VB), Gary Noah (VB), Lou Tinaro (VB), Ruth Shumate (Library)

Non-attending: Rita Bouchard (P), Kathy Buhner (VB), Steve Delong (VB), Sandra Dunn (Counseling)

Guests: Bill Conner (P), Bert Fox (C), Daniel DeMarte (VP), Cameron Russell (N), Garrett Sayre (C)

I. Call to Order

A. Introductions

II. Approval of December Meeting Minutes

Motion: To approve the minutes as amended. **Motion passed.**

III. Reports of Senate Officers

A. Faculty Senate Chair Report, Ellyn Hodgins

1. The January 9, 2014, Faculty Professional Development Day and Division Meetings was a success. Over 280 attended. As per faculty senate recommendation, the entire event took place on one campus.
2. Dr. Kolovani posted the Fall Convocation and Recognition Survey Results and is asking for comments. Faculty senate should provide feedback
 - a. Comments/ideas include: video tape the ceremony and post on TCC website, last award ceremony at Fall Convocation seemed poorly organized and hastily put together, not sure Awards Ceremony should be combined with Convocation
 - b. FS Awards Committee will work on some recommendations
3. Dr. Kolovani will attend the March 6th College FS meeting in Norfolk. If there are any specific topics you would like addressed please let Ellyn know.
4. The Chancellor approved the TCC FDEP on 12/16/13. The approved TCC plan is posted on the FS webpage as well as on the Faculty Development and Evaluation BB site. The Ad-hoc FDEP committee will meet again tomorrow to discuss

implementation of the reward and recognition piece of the plan which was significantly modified in the last revision.

- a. By now, each faculty member should have met with their Dean and completed an APPDEP. Dr. Jones has been meeting with the Deans and is working on further clarification of the FDEP. I suggest we as a senate recommend faculty representation at these meetings.

Motion: Per TCC and VCCS policy that establishes faculty as source of evaluation information, the TCC faculty senate request a faculty senate representative be a participating member in the meetings between Administration and the Deans regarding the FDEP. **Motion Passed.**
Recommend Ellyn Hodgis and Tom Siegmund act as representatives

B. Secretary, Lara Tedrow: No report

C. Treasurer, Lou Tinaro

1. No activity in the account
2. Lou had some questions about Faculty Senate funds for CFAC and FSVA representatives.

Motion: The senate authorizes the treasurer to reimburse our representative to the Faculty Senate of Virginia (FSVA) and the Chancellor's Faculty Advisory Committee (CFAC) for the expense of their travel to the meetings of FSVA and CFAC given funds are available. **Motion passed.**

D. Faculty Senate Vice Chair Reports:

1. Chesapeake Campus, David Kiracofe
 - i. Discussed the continued need for better campus and college security
 - ii. Discussed academic calendar issues
 - iii. Raised concerns about new student evaluation system: response sheets must be manually fed into scanning machines; given the number of responses, this may led to backup/bottle neck.
2. Norfolk Campus, Dick Gill
 - a. Revised the Provost Profile and discussed the Provost search
 - b. Discussed Thomas Moss Scholar Fund (there is no golf tournament this year)
 - c. Debated the academic calendar exam issue
3. Portsmouth, Campus, Tom Garrett
 - a. Still revising by-laws
 - b. Debated how to make-up for missed days due to snow.
4. Virginia Beach Campus, Monica McFerrin
 - a. Drafting letter to Chancellor regarding the process of developing the faculty evaluation plan; need volunteers to help

IV. Reports of Faculty Senate Committees

A. Adjunct Committee-Mike Adams: No meeting yet

B. Awards Committee-Mike Adams:

1. Communicating via email

2. Have total of 7 nominations so far
- C. Professional Development Committee-Joe Joyner: No report
- D. Ad-hoc committee on Audio/Visual Policy-Machelle Kerr
 1. Respondents to survey seemed to be confused regarding the existence of a policy
 2. Want college-wide policy for clarification but at instructor's discretion
 3. Committee can present ideas/examples of policy if desired (the committee would like Senate's approval before moving forward)

Motion: To retask this committee to make a recommendation for policy to be presented at next faculty senate meeting

V. Reports from Other Committees, Groups, or Individuals

- A. FSVA-Frank Futyma:
 1. Representative met with state legislators to discuss two bills
 - a. HB 1109 (Chief Patrons: Delegates David Bulova and Monty Mason) Virginia Commission on Higher Education Board Appointments; composition. This bill would add a faculty member from a public institution of higher education to the Virginia Commission on Higher Education Board Appointments. The Commission makes recommendations regarding Board of Visitor appointments to the Governor. The bill is before the House Committee on General Laws, Subcommittee #4
 - b. SB 633 (Chief Patron: Senator John Edwards) Partial tuition waiver for dependent children of faculty. This bill authorizes public institutions of higher education to grant full or partial tuition waivers to dependent students of faculty members employed by the institution, to be paid out of the institution's nongeneral funds. This bill is currently before the Senate Committee on Education and Health. Last year, a version of this bill was passed unanimously by the Senate.
- B. PAPC: Meeting delayed due to snow
- C. CFAC-Gary Noah: No report
- D. VCCS Professional Development Committee-Tom Geary
 1. Regional Center for Teaching Excellence's Differentiation Presentation postponed; Tom will email faculty
 2. Articulated Learning Objectives being developed for Accounting and Biology; Workshop being held March 21st on the VB campus.

VI. Unfinished Business:

- A. Academic Calendar/Final Exams
 1. Assistant Professor Cameron Russell presented some Instructional Committee concerns regarding the Academic Calendar changes
 - a. Many faculty said they were unaware of the changes
 - b. Changes were not vetted through any governance committee: Cameron would like the Calendar Committee to report to the Instructional Committee

- c. Concerns about the impact on student success (students may have multiple exams in one day)
 - 2. Faculty Senate discussed:
 - a. Faculty Senate has discussed this issue multiple times; unclear how many students/faculty were really impacted; FS has requested ideas on how to fix problems;
 - b. Changes were made by Calendar Committee, which has faculty as members; various constituent groups were represented but may not have been heard
 - c. Two issues:
 - i. Lack of input from governance committee
 - ii. Need more information on how many (if any) faculty and students are negatively impacted: need to survey faculty to see if there is a legitimate concern
- Motion:** To create a committee to survey faculty regarding calendar issues and make recommendations. **Motion passed.** Need representation from each campus.

VII. New Business

- A. Assistant Professor Bill Conner presented his concerns over a Professional Development issue:
 - 1. He was denied reimbursement for a PD activity due to the fact that he amended it after the event occurred.
 - 2. Should be a Business Office issue but the Business Office referred him back to Professional Development chair.
 - 3. Bill wants to know if there is any appeal process
 - 4. Faculty Senate will look into the process.
- B. Dr. Daniel DeMarte-VP for Academic Affairs and Chief Academic Officer:
 - 1. Dr. DeMarte asked for senate input on the Fall 2014 Convocation Date
 - 2. Senate recommends Wednesday, August 20, 2014

VIII. Close