

**Members present: Stacey Deputy, Judy Gill, Sarah DiCalogero, Maureen Cahill, Ruth Shumate, Katrina Dash, Tom Siegmund, Angela Bell, John Krenzke, Dania Sinibaldi, Elizabeth Briggs (proxy for David Kiracofe), Libby Watts, Robin Browder, Dave Ring, Ellyn Hodgis**

**Guests present: Kelly Gillerlain, Matthew Gorris, Jeffrey Acosta**

- I. Call to Order 2:05pm
- II. Campus Motions\* (See Appendix)
- III. Review and Approval of Minutes – Minutes approved unanimously
- IV. Chair Report – Stacey Deputy –See Appendix
- V. Secretary Report – Judy Gill – Sign in please
- VI. Treasurer Report – Tom Siegmund – We have no money but we can ask if we have a need.
- VII. Campus Reports – Campus Chairs –See Appendix
- VIII. Committee and Representative Reports
  - A. Adjunct Committee –Elizabeth Harris- No report
  - B. Faculty Development and Evaluation Plan – Tom Siegmund – Sent out FDEP changes to the Senate. Will continue to review and revise. Clean FDEP document, with Rewards and Recognition and New Faculty Academy removed, will be delivered by Tom Siegmund.
  - C. Professional Development – Joe Joyner – Of \$235,000, \$127,787 has been awarded.
  - D. CFAC – Ellyn Hodgis – Coming up April 3&4
  - E. FSVA – Sean LaCroix – Meeting March 24
  - F. PAPC – Ruth Shumate - Discussed comments from Dr. DeCinque and reviewed committee reports.
  - G. Rewards and Recognition & Awards-Sarah DiCalogero – 32 nominations for Award and 72 nominations for Reward. \$30,000 for Reward and \$15,000 for Award
  - H. Parliamentary Rules Committee-Tom Siegmund – Document distributed on Parliamentary Procedure. Will need a timer.
  - I. Ad Astra-Deborah Edson – Deans are still learning how to pull reports and get information
- IX. Initiative Updates
  - A. Academic Reorganization
    1. Academic Council
    2. Meeting of President’s Cabinet and Faculty Senate Executive Committee on March 5<sup>th</sup> - Summary of meeting with President and PC by going through the Powerpoint presentation. Presentation of email from Dr. DeCinque to Stacey Deputy. Concerns were discussed.  
Do we still want to follow through with the motion on February to visit the Board?  
Motion: Faculty Senate tables until April, its decision to visit the board pursuant to recent communications from the President’s Cabinet regarding the administrative restructuring (see documents below) and the opportunity to express concerns to the campus provosts and at the Town Hall meetings.  
Vote: in favor 12 opposed 2. Motion carries



Overview of Guided Pathways.pdf



Pathways Assessment 3\_5\_19.pdf (

**X. !** Old Business

- A. Proposed Special Rules of Order-Parliamentary procedure for faculty senate meetings – Tom Siegmund will send them out again for review.
- B. Faculty Development and Evaluation Plan (FDEP)-Proposal to separate Reward and Recognition and New Faculty Academy from the FDEP.

**XI. !** New Business

**XII. !** Items for the Board

**XIII. !** Other items – Motions from the floor, etc.

**XIV. !** Close 4:55pm –Next meeting April 4, 2019 in Portsmouth (Room TBA)

**Appendix**

**Motions**

**Portsmouth Campus**

- I. ! We (TCC) should base any academic restructuring changes on evidence collected from other institutions that have implemented similar changes
- II. There should be an assessment of Wave 1 effectiveness before Wave 2 is implemented

Discussion of motion. Based on discussion these motions are tabled.

**Collegewide Faculty Senate Chair Report**

A. Update on CFS Motions

The following motions, passed at the February meeting, were sent to Dr. McCray and Dr. DeCinque on February 8th:

1. Be it resolved that the Faculty Senate of Tidewater Community College does not endorse the administrative restructure. To quote from our approved motion dated November 2, 2017, concerns about “the restructuring’s roll-out and practical implications remain” and “insufficient clarity on the restructuring’s connection to student success persists.” The Senate’s lack of confidence in and understanding of the restructure from one year ago has in no way diminished.
2. The College Faculty Senate moves that the group of individuals currently reviewing the enrollment and admissions process provide monthly updates to the college faculty senate.
3. Bring the motion concerning the faculty concern with the academic reorganization to the TCC Board meeting March 12.

The response from Dr. DeCinque was a request for the President’s Cabinet to attend the faculty senate meeting on March 7<sup>th</sup> to provide information and updates on the reorganization. The faculty senate executive committee agreed to the request, however due to required VCCS meetings in Richmond that several PC members will attend on March 7<sup>th</sup>, attending our meeting is not possible. Therefore the faculty senate execute committee met with the President’s Cabinet

on March 5<sup>th</sup> to hear updates. The information provided will be uploaded to Sharepoint for all faculty to read. Stacey Deputy plans to email faculty with the link/location in Sharepoint as soon as it is posted.

#### D. President's Cabinet (PC) Meeting, February 19, 2019

-The VCCS conducted a security audit in October of 2018 into data ownership. (Essentially this was a review of who has signatory authority to give employees access to data, such as student financial aid, grades, etc.) 12 recommendations were generated by the VCCS as a result of the audit. TCC currently meets 11 of them. The 12<sup>th</sup> was that the data owner of a given area should be a subject matter expert. The PC agreed to identify subject matter expert owners and alternates for each data area.

-The enrollment cancellation dates (tuition backout dates) for Summer 2019 and Fall 2019 were discussed. The cancellation dates for summer are being pushed back one week, due to the shifting of the spring semester back one week. In Fall 2019, the cancellation date of December 23<sup>rd</sup> was eliminated, because the college is closed during that time and students would not be able to receive help to re-enroll.

-Convocation for Fall 2019 was discussed. Faculty contracts begin on August 16<sup>th</sup>, which is a Friday. Class being the following Monday, August 19<sup>th</sup>. Campus convocations will be held on Friday, August 16<sup>th</sup>. Collegewide convocation will be held on Friday August 23<sup>rd</sup>.

#### -Enrollment Initiatives.

-A team, including Marian Anderfuren, Curt Wynn, and the campus Provosts, is looking at our student onboarding process to identify ways it can be streamlined.

-Dual Enrollment for Spring 2019 is up 19% due to increased efforts in high school outreach.

-A faculty member is creating a proposal for online instruction using a one college model. The administration will review the proposal once it is complete.

-Updates on the CRM by Curt Wynn and on high school outreach by Dr. Okema Branch will occur during a future cabinet meeting.

-Eastern Shore Community College. The second meeting between TCC, ESCC, and VCCS will occur on March 11<sup>th</sup>. TCC has been asked to provide some administrative functions (such as human resources) for ESCC. TCC has 90 days to submit a plan outlining how we are able to help. Dr. DeCinque has been very clear to the VCCS that it cannot be a cost to TCC. The VCCS agrees.

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## **Chesapeake Chair Report**

### **One motion was passed:**

Given changes to our organizational structure that have already occurred, the Chesapeake campus Senate bylaws were changed to reflect the following (struck language to be replaced with italicized language):

All faculty (as defined in III) are eligible for election to the Campus Faculty Senate. The membership of the Campus Faculty Senate shall consist of ~~two members from the Humanities and Social Sciences division; two members from the Science, Technology, Engineering, and Mathematics division; two members from the Business, Public Services, and Technology Division;~~ *six faculty members from pathways or divisions with no more than two members coming from any specific pathway or division (where possible);* one member from the Regional Automotive Center; one member representing Adjuncts; one librarian; and one counselor; for a total of ten members.

### **Updates:**

- College wide faculty senate motions were discussed. Faculty concern about academic reorganization persists, and faculty seek more frequent and in depth updates on progress of adoption.

- Enrollment update – findings from an informative presentation by Curt Wynne to Chesapeake’s Senior leadership team were relayed. Takeaways are that our capture rate (ratio of students that enroll versus total TCC prospect contacts) is relatively low (22.3%) and that points in the ‘enrollment funnel’ where these figures are winnowed include placement tests and mandatory advising.
- Academic Council Update – faculty are concerned about centralized budgeting preferring that resources be campus based.
- Academic Advising Update – The college wide faculty senate’s questions posed to Deans and Provosts were discussed. Faculty look forward to responses and are also hopeful that the learning institute’s focus on faculty advising is more robust than last years’ sessions.
- The greenhouse construction is underway.
- The moving and enhancement of the testing center has been put on hold until further notice.

A.

**Upcoming meetings and other dates**

- Next Chesapeake campus senate meeting - March 26<sup>th</sup>, 2019 12:30 pm; Room 4202
- TCC Board meeting – March 12<sup>th</sup>, 4:00 6:00 pm – Virginia Beach Student Center
- President’s Town Hall - Chesapeake Campus - Wednesday, March 27<sup>th</sup> at 2:00 PM, Chesapeake Student Center
- Next college wide faculty senate meeting – April 4<sup>th</sup>, 1:30, Portsmouth campus (room TBD)
- Chesapeake campus 5k will be held Saturday April 27<sup>th</sup>, 8:00 am

**Upcoming notable implementation dates:**

- i. ! EAB Navigate - Preliminary use: April 1<sup>st</sup> 2019; Increasing use for scheduling and degree audit (predictions based on student needs) beginning in Fall 2019 and into Spring 2019. Full use – Spring 2020.
- ii. ! Full Canvas Implementation – Beginning of Summer 2019
- iii. ! Pathways Wave II – July 1, 2019
- iv. ! New Gen. Ed Core. Competencies- Fall 2019
- v. ! Pace assignments - Fall 2020
- vi. ! Faculty advising – TBD

**Norfolk Chair Report**

Adjunct meeting in January was an excellent meeting. !  
 Training materials were discussed (MOAT and VAWA). !  
 Creative services used as for printing is going well. !  
 Department Chair released time was discussed. !  
 How do students get placed with a faculty advisor? !

**Portsmouth Chair Report**

Portsmouth Faculty and Senators met on Friday, February 22, 2019 at 12:00pm.

**Motions**

The following motion(s) were approved (6 in favor, 0 opposed) and will be presented to the CWFS:

- III. ! We (TCC) should base any academic restructuring changes on evidence collected from other institutions that have implemented similar changes
- IV. ! There should be an assessment of Wave 1 effectiveness before Wave 2 is implemented

## **Faculty Discussions**

The following topics were addressed during the Portsmouth Faculty Senate (PFS) meeting

- Chair report consisting of updates from the academic council meeting, implementation of Wave II in pathways and enrollment efforts. Faculty expressed concerns regarding budget changes and academic restructuring (see motion above)
- Approval of PFS minutes with no edits – these will be updated on website ASAP
- Discussion of updates to PFS bylaws and approval of PFS Bylaw updates with no edits – to be updated on website ASAP. Future edits to the election process will need to be made based on pathway organization.
- Call for Senate nominations will be sent out by March 15<sup>th</sup>
- Discussions on upcoming deadline for Rewards and Recognition and confirmation of TCC alerts campus location
- Discussion on the potential benefits and pitfalls of Direct Enrollment following the Fall 2020 pilot and use of multiple measures, instead of developmental courses, in English and Math
- Concerns were expressed about the attendance policy and confirming that this is a college-wide policy
- Discussion that TCC may see changes to Anatomy and Physiology curriculum based on alignment with nursing requirements – Portsmouth-specific for initial implementation, but will be suggested for all campuses in future semesters
- Question posed by faculty: Can student success funding be used for enrollment/retention initiatives? (sent through email)

## **B. Upcoming Meetings**

- Next College Wide Faculty Senate meeting – Thurs, Mar 7, 2019, 2:00 PM (Meet and greet at 1:30pm) – Norfolk campus, Martin Building, Rm 2610
- Next Portsmouth Faculty Senate meeting – Fri, Mar 29, 2019, 12:00 PM – Batten Center

## **Virginia Beach Chair Report**

Concerns about reorganization discussed. Discussed Portsmouth motion. By-laws revised based on Pathways, with one representative for every seven faculty.