

**Attending:** Monica McFerrin (B); Judy Gill (N); Nancy-Prather Johnson (P); Siabhon Harris (P); Rianna Amolsch (C); Bobby Rowe (C); Kathy Buhner (B); Angela Bell (B); Olivia Reinauer (Librarian); Teresa Granger (P); Tom Siegmund (P); Elynn Hodgins (B); Shannon Ponack (N); Richard Gill (N); Sarah DiCalogero (N); Jim Holden (N); John Krenzke (B); Tom Geary (B); Sean LaCroix (C); Carla Cannon (N)

**Non-attending:** Lorenz Drake (P); Garrison Libby (Library); Kevin Brady (C); Frank Futyma (B); John Krenzke (B); Gary Noah (B); Crystal Stafford (B); Harlan Krepcik (P); Mark Greer (B); Anne Mach (B); Adam Becker (P);

**Guests Present:** Steve Litherland, Joe Joyner, Phyllis Milloy

**I.** Call to Order at 2:02 p.m.

**II.** Steve Litherland – Library hours and schedule change presentation

**III.** Approval of Minutes – March minutes passed with edits, February minutes passed with edits, April minutes passed with edits

**IV.** Chair Report: (Monica McFerrin)

Enrollment reports presented. Focus now on Pathways enrollment  
Executive Staff

– gifts campaign focusing on scholarships (attractive to donors)

- capital improvements in maritime, hospitality, automotive, and culinary

- activity hour in effect Sp 17, Su17 for counseling

- fitness centers fees being Fall 17 for faculty

- B&N Macarthur will open at 9:30am

- Faculty Development Day – we have requested to be the day before Convocation. However Convocation is Thursday 8/17. Do we want to have FDD Wednesday 8/16 or Friday 8/18? Senate leaning toward Friday 8/18.

**V.** Secretary – No report

**VI.** Treasurer Reports – FSVA has not been paid. Discussion of whether to remain members of FSVA. Consensus is yes.

**VII.** Campus Reports

**A.** Chesapeake - Rianna Amolsch –

Blackboard Orientation presented by John Morea, concerns about preloaded syllabus.

Guided Pathways and Learning Institute discussed

Diane Ryan discussed audit of online classes which is upcoming. Concern about this and whether hybrid courses will be affected.

Learned the faculty advising will be implemented

Professional Development Funding changes discussed

Gen Ed governance committee supported

No child care available this summer in Chesapeake

Stacy Deputy is Chair for next year

Other Senators: David French, Sean LaCroix, David Kiracofe, Kevin Brady, David Howell, Vince Gary, Estelle Busy,

no library rep.

**B. Norfolk – Judy Gill**

Thomas Moss Scholarship will award \$1000 to first place and a laptop to second place winner

Sarah DiCaologero is Chair for next year

Other senators: Judy Gill, O.Jennifer Dixon-McKnight, Carla Cannon, Shannon Ponack, Donald McGuire, Terri Dees, Richard Gill. No professional faculty representative and one slot vacant from Bus division.

**C. Portsmouth – Nancy Prather-Johnson**

Nominations for openings on Senate and elected new senators but not officers or designated senators.

Roster: Steve Roane, Lorenz Drake, Dianne Davis-Wagner, Harlan Krepcik, Nancy Prather-Johnson, Katrina Dash, Geraldine Woodberry-Wright, Teresa Granger, Sharon Waters, Siabhon Harris, Tom Siegmund, Nicole Walker.

Discussed vacancies on governance committees, math placement test software, admissions process changing (multiple measures). HVAC program placed 3 interns and 2 were hired, will train students on resume writing and mock interviews.

Questions arose: How do we track data of where students go and what jobs they get after graduation? Now based on employer report or student reporting. Not a good system at this time.

Can individual programs track graduates to gather data? Yes.

Are there program exceptions for activity hour? Yes, must go through Dr. DeMarte for approval.

Scheduling policy posted online.

Policy for adjunct bumping in summer? We don't have one, we are all adjuncts in the summer.

Top Elite – is it required for all faculty teaching online or hybrid? Yes

**D. Virginia Beach – Tom Geary –**

Elections – same officers

Ellyn Hodgis, Scott Wade, Allison Harwell, Diana Brenton.

Designated: Frank Futyma, Ellyn Hodgis, Susan Dozier, Angela Bell, John Krenzke, Monica McFerrin, Garrison Libby, Tom Geary

Faculty Leadership will be part of New Faculty Academy

No-shows at New Horizons, at least 25 (out of 57 registered).

Faculty Lead pilot discussed

College budget email was discussed

Online faculty evaluations instead of paper evaluations-concern that they couldn't access on wifi

TCC 5k on Sunday VB Campus

**VIII. Professional Development Report – Joe Joyner and Phyllis Milloy**

Last year \$220,000, we didn't spend \$40,000 of that. This year was no reduction but out of state travel was frozen and support for tuition reimbursement was removed. There was an exceptions process for out of state travel. This year we have only expended 49% - \$107,000.

There will be no more PPD but there will be \$235,000 CPDF next year. Faculty will choose how to administer the funds. Funds next year will go from \$1900 FT, \$800 adjunct. Reducing to \$1500 FT and \$600 adj.

Recommendation for FT funds remain at \$1675 for FT from CPDF and \$800 for adjuncts. Also recommend remove out of state restriction. Allocate 60% of funds for summer/fall and 40% for spring.

(Add to application how the faculty will return 'benefit' to the college – is tabled – bullet E )

It was proposed that professional development funding be tied to elements of FDEP. There was not sufficient support to pursue it.

Vote on recommendation bullets A-D approved unanimously.

## **IX.** Committee and Representative Reports

- A.** Adjunct Committee – no report
- B.** Faculty Development and Evaluation Plan – Judy Gill – no report
- C.** CFAC – Ellyn Hodgins – Multiple measures discussed, science workload committee formed to make it consistent, OER initiatives – are we using Lumina platform?
- D.** FSVA – Frank Futyma – no report
- E.** PAPC – Bobby Rowe – Promotion Committee Proposal
- F.** VCCS Professional Development Committee – Learning Institute is next week
- G.** Rewards and Recognition – Committee worked hard and are ready to go for presentation at LI.

## **X.** Initiative Updates – more details at the Learning Institute

- A.** Advising
- B.** Faculty Lead pilot
- C.** Guided Pathways
- D.** QEP

## **XI.** Review of Old Business:

- A.** Course enrollment cap appeal procedure recommendation: course caps be determined discipline and determined by faculty at the Learning Institute at the discipline meetings.

Motion forwarded to Dr. DeMarte

He asked that it be discussed course by course individually and recommended that it be an amendment to the class scheduling policy.

- B.** Faculty Committees – PAPC asked the CTLTC to create a calendar. Individual Google calendars on each page can be established. Chesapeake tabled the request pending clarifying what is being requested.

- C.** Bylaws Amendment – Past Chair

Add: ID The College Senate chair will remain on the Senate as Past Senate Chair (ex officio) for one year after leaving the position of chair. This position will be non-voting unless the past chair is serving as a designated senator from a campus.

Passed unanimously.

- D.** Bylaws Amendment – Term Limits

Add: IID The position of College Senate Chair has a two consecutive year term limit.

Passed unanimously.

- E.** Remote Meeting Access

Tabled

- F.** Portsmouth – Self nomination should not be allowed in Reward and Recognition

Motion to remand to the FDEP subcommittee when the review the R&R for the plan.

Motion passed with one opposed.

## **XII.** Action Items

**A.** Promotions Governance Committee Proposal – Approved by PAPC, Bobby Rowe will bring back the fact that the Senate is divided whether to support this committee

**B.** Faculty Senate Awards – Has fallen apart since Rewards and Recognition of the FDEP. R&R have recommended 9 for Professor of the Year. Will have designated senators vote. No applications for adjunct or special achievement award. Please circulate to campus for nominations and we will have the same type of vote.

**C.** Elections

Nominations:

Chair: Judy Gill, passed unanimously

Secretary: Olivia Reinauer, passed unanimously

Treasurer: Tom Siegmund, passed unanimously

CFAC Chair: Ellyn Hodgis, passed unanimously

PAPC Rep: Nancy Prather-Johnson, passed unanimously

**XIII.** Close: The meeting closed at 5:10 p.m. Next meeting the first Thursday in September

Respectfully submitted,

Judy Gill

Secretary, College Senate