

College Faculty Senate Minutes

Date & Time: Thursday, September 1, 2016, 2 - 4:30 p.m.

Location: Portsmouth Campus, Building A Forum.

Attending: Monica McFerrin (VB) (College Senate Chair); Rianna Amolsch (C) (Senate Chair); Bobby Rowe, Sr. (C); Jim Holden (N); Sarah DiCalogero (N); Thomas Siegmund (P); Olivia Reinauer (P); Dianne Davis-Wagner (P); Lorenz Drake (P); Tom Geary (VB) (Senate Chair); Angela Bell (VB); Kathy Buhner (VB); Shavon Harris (P); Tom Hilton (VB); John Krenzke (VB); Rebecca Vonderhaar (P); David Kiracofe (C); Kevin Brady (C); Olivia Reinauer (Library); Garrison Libby (Library); Crystal Stafford (Counseling).

****Underline and Italics are the 2016-17 incoming, voting, members**

Non-attending: Judy Gill (N) (Senate Chair) (College Senate Secretary); Tom Ellis (N); Phyllis Gowdy (N); Adam Becker (P); Nancy Prather-Johnson (P) (Senate Chair); Frank Futyma (VB); Anne Mach (VB); Jeannie Taylor (C); Teresa Granger (P); Harlan Krepcik (P); Ellyn Hodgins (VB); Gary Noah (VB).

Guests Present: None.

I. Call to Order at 2:00 p.m.

II. (2:00 p.m.) Introduction of new senators and guests.

III. (2:02 p.m.) Approval of Minutes of May 5, 2016.

A. Motion: To approve the minutes by Bobby Rowe. - Motion passed.

III. (2:03 p.m.) Chair report (50 min)

- A. Counsellors and librarians serving on the College Senate should be reviewed so that they're not both from the Virginia Beach campus.
- B. There has not been an update regarding VCCS Shared Services.
- C. Chancellor Glenn DuBois will be visiting Tidewater Community College on Friday, Sept. 16 and would like for each college to present on an innovation that promotes student success. This topic will become the college's submission to the Excellence in Education competition at the VCCS New Horizons conference in April. There will be one submission from each of the 23 colleges in the VCCS. President Kolovani has selected TCC's submission this year as the accelerated degree. Chancellor DuBois's visit might be open or by invitation.
- D. SACSCOC visit will be the week of October 17. The Faculty Professional Development Day on Tuesday, October 18 will be determined by campus.
- E. FACA (Financial Aid Course Audit) is software obtained by the VCCS to be in compliance with Title IV federal regulations requiring all courses which students receive federal or state financial aid for are part of their program of study. It will be integrated for the spring 2017 semester. Concerns that arise include students not being aware of their

program(s) of study, students being dropped from only the courses that are part of their program of study, buying textbooks with financial aid for courses that are not part of the program of study, and complications caused by late registration. We need to help ensure students are in the proper program of study by communicating with them about its importance. A simulation will be run in the next few weeks to find out the possible impact of the new system and anticipate its spring implementation. Currently, 8 of the 23 VCCS colleges are testing or using the system, including Northern Virginia Community College. Further research regarding how other colleges outside of Virginia have implemented the system may be conducted by a faculty senator and reported back to the College Senate at the next meeting.

- F. The chair has obtained several copies of Redesigning America's Community Colleges by Thomas Bailey, Davis Jenkins, et al. Those who are interested in better understanding guided pathways through this much-discussed text will be e-mailed a link to access a PDF copy.
- G. College Senate has a seat at the table of Dr. DeMarte's Academic Team Meetings. It is a rotational seat for the Faculty Senate Executive committee.
- H. The new VCCS Professional Development representative is Associate Vice President of Professional Development Fred Stemple. He was requested by the VCCS Office of Professional Development.
- I. President Kolovani, Phyllis Milloy, Joe Joyner, and Monica McFerrin met to discuss travel restrictions for full-time faculty. It was determined that professional development funding has been reduced; the amount has not been announced. The cap for tuition funding is \$1,500 total. Provosts have been given guidelines for exceptions to out of state travel restrictions, including conferences required for faculty instruction that benefits the college; the exceptions will be added to the professional development funding Web site and/or funding request document and determined whether they are necessities by the College Senate Faculty Professional Development committee. The amount of each individual faculty member's entitlement has not been reduced, but the overall pool has. Funding will remain on a first come, first served basis. Concerns have arisen among faculty whether the bar is being risen for which conference funding requests will be accepted. If by April 1 there are funds remaining in the reduced faculty professional development funding, faculty can apply for additional funding beyond their individually allotted amount. A concern regarding what qualifies as "appropriate professional development" has also been raised by faculty.
- J. The #IChooseLove campaign to promote diversity, understanding, unity, and opposition to hate is occurring on all four campuses. Faculty support at these events is important and strongly encouraged by the College Senate.

V. Campus Reports (20 min)

A. (2:53 p.m.) Chesapeake - Rianna Amolsch - Chick-fil-A sandwiches are available at the cafe. A faculty member raised that a bus that would ride to Richmond for General Assembly is no longer available; that bus was not intended for faculty as it was originally intended for students. Student Services has tried to offer students other opportunities like Gear Up and Lead. Guided

Pathways and the impending implementation has met resistance; many frustrated faculty are concerned regarding how it came to fruition and whether it is the best model to implement.

B. (2:57 p.m.) Norfolk – Jim Holden for Judy Gill - Dual enrollment has been praised at the Norfolk campus. Travel out of state restrictions were much discussed as a concern. Raffle tickets will be sold later in the year to fund the Thomas Moss Scholarship. Discussion occurred about the quality of the Open Dialogues with Dr. DeMarte; many faculty felt that it had become less of a dialogue and more opinion-gathering about implemented policies. Phyllis Gowdy is out on FMLA for this semester, so Bill Reid is taking her place on the Norfolk Senate for the fall.

C. (3:02 p.m.) Portsmouth – Olivia Reinauer for Nancy Prather-Johnson - The Open Dialogues with Dr. DeMarte were discussed. General discussion about discipline meetings, charges at those meetings, and the difficulty implementing credentialing occurred. The SACSCOC visit and General Education rubrics were discussed. The student complaint process in Portsmouth was reviewed.

D. (3:05 p.m.) Virginia Beach – Tom Geary - The Open Dialogues with Dr. DeMarte were considered a success last year. A pilot is in the works for a revamped computer competency requirement, which had been removed a few years ago. Motorcycle training that limited parking on the Virginia Beach campus was deemed to be problematic during the first week of classes. Behavioral issues of students and the subsequent reporting and process of handling these students was discussed. Provost Summers's envelope initiative to aid student retention was reviewed. The role of faculty senators was a topic of discussion in preparation for the academic year. An election for a vacant adjunct spot on the campus senate is underway.

VI. Committee and Representative Reports (40 min)

A. (3:12 p.m.) Committee Overview - Monica McFerrin will talk to each committee early in the semester to make plans for the 2016-17 academic year. The Faculty Professional Development committee is being asked to develop a rubric for determining choices for funding faculty in questionable cases rather than institutional memory and precedent. Having guidelines in place that faculty can also view will make the funding process more transparent. The committee is also being asked to review the list of memberships for defunct organizations and organizations that many faculty have memberships to in hopes to securing institutional memberships to save funding. The College Senate Professional Development committee will be asked to provide feedback to Fred Stemple regarding decisions and offer new faculty-driven input. Jim Holden asked if the Faculty Professional Development governance committee can have an appointee on the College Senate.

B. (3:19 p.m.) Faculty Development and Evaluation Plan – Monica McFerrin presented the 2015-2016 final report to the College Senate on behalf of Judy Gill. Major changes including edits to confusing and contradictory language, the removal of weighting to the APPDP so that it is not a score, and the removal of student evaluations as a summaries data point as opposed to a data point. By the end of September, the revised plan will go to all full-time faculty for a vote. If approved, it will go to President Kolovani for approval and implementation by January 1, 2017. There is no framework for receiving VCCS approval, so this plan will continue on the current path. The plan was approved by unanimous decision to be sent to all full-time faculty for a vote (16 yay, 0 nay, 0 abstentions). Judy Gill was praised for her hard work in leading this subcommittee. Rianna Amolsch requested that training be present for the new e-portfolio tool.

- C. (3:19 p.m.) Awards Committee – Vacant – There is no report.
- D. (3:19 p.m.) Reward and Recognition – Kimberly Griffin has no report.
- E. (3:19 p.m.) Textbook – David Kiracofe has no report.
- F. (3:19 p.m.) Professional Development – Joe Joyner has no report.
- G. (3:19 p.m.) CFAC – Ellyn Hodgis has no report.
- H. (3:19 p.m.) Adjunct Committee – Vacant – There is no report.
- I. (3:19 p.m.) FSVA – Frank Futyma has no report.
- J. (3:19 p.m.) PAPC – Bobby Rowe Sr. has no report.
- K. (3:19 p.m.) VCCS Professional Development Committee – Fred Stemple has no report.
- L. (3:19 p.m.) Secretary, Judy Gill has no report.
- M. (3:19 p.m.) Treasurer, Jim Holden has no report.

VII. Review of Old Business: (30 min)

- A. (3:19 p.m.) - None.

VIII. Action Items

A. (3:29 p.m.) - Course Enrollment Cap Appeal Procedure by John Krenzke - New classrooms have 45 seats and are being used to their full capacity at the Virginia Beach campus for some classes. This issue has been confirmed at all campuses. While several classes are being capped at 30, others are being determined by the number of seats in the room. Having 45 seats in the classroom is 73% beyond efficiency numbers, according to John Krenzke. Monica McFerrin proposed a small working group to develop a proposal for a course cap appeal. Sarah DiCalogero, Monica McFerrin, Shavon Harris, and John Krenzke volunteered to serve on the group with John Krenzke serving as the lead.

B. (3:36 p.m.) - TCC Alerts has moved forward with clear notifications for any cancellations that indicate only whether the college or building(s) are open or closed. Students should be referred to their syllabus for further instructions regarding class cancellations.

C. (3:37 p.m.) - Rianna Amolsch raised a concern regarding the lack of an activity hour at the Chesapeake campus. Having an activity hour would benefit faculty and students. The Portsmouth campus similarly does not have an activity hour. Biology labs and Regional Health Professions may be exceptions. Rianna Amolsch proposed her motion with acknowledgement of possible exceptions: "The Chesapeake campus Senate moves to institute an official, college-wide activity hour on Tuesdays from 12:30 to 1:30 during which no classes should be scheduled." The motion passed with unanimous support and no abstentions (16 yay, 0 nay, 0 abstention).

D. (3:46 p.m.) – Jim Holden returned to the issue of out of state travel funding for faculty professional development. Due to a lack of information regarding the latest developments, Jim Holden has requested that the motion is tabled. The tabled motion is as follows: "Norfolk Senate moves to request that the administration consider supporting out of state travel for faculty using Professional Development funds on a case by case basis."

E. (3:48 p.m.) – Monica McFerrin shared the Faculty Lead Pilot proposal. A pilot has been developed that introduces eight program leads and 36 discipline leads. Each program lead faculty member will take ownership to the implementation of programs in the new guided pathways, serve as a contact person, assist in the recruitment of adjunct faculty, among other roles. Discipline leads will work with class scheduling and faculty staffing among other roles. There is full support from Academic Affairs, but there are limitations to the support from deans and provosts due to complications from repositioning in their own academic structure. Rianna Amolsch asked about the genesis of the pilot; Monica McFerrin explained how SEM mapping in March 2016 led to the pilot idea. It was fully faculty designed. The pilot will identify problems and resolve any issues on a scale that is manageable. Bobby Rowe, Sr. inquired into the feasibility of whether the faculty leads pilot can be successfully implemented beyond its pilot stage, particularly in terms of funding. Monica McFerrin responded that the pilot will address this question. Jim Holden noted how it closely models the traditional form with department chairs. The deans and provosts refused a restructuring plan. Faculty program and discipline leads would likely need to continue work during the summer despite being on 9-month contracts. Jim Holden argued that those serving in these roles should be considered 12-month employees. The senate discussed how the pilot is empowering to faculty. If it makes logical sense, discipline leads could split their positions. The pilot was intentionally designed as a beta pilot to ensure it could be successful long term. There was a vote for support of the pilot with unanimous approval (13 yay, 0 nay, 0 abstentions).

IX. Items from the Floor

A. (4:31 p.m.) There were no items presented from the floor.

X. Next College Senate Meeting – October 6, 2016. Meet and greet at 1:30 p.m., meeting at 2:00 p.m. – Virginia Beach campus, room K-304 (Student Center).

XI. Close: The September 2016 meeting closed at 4:31 p.m.

Respectfully submitted,

Thomas M. Geary for Judy Gill
Secretary, College Senate