

Tidewater Community College
Faculty Professional Development Committee

Minutes

March 13, 2018

Attending: Tom Geary, Jeanne Hopkins, Jeanne Hopkins, Dianne Stanbach, Laetitia Stone, Fred Stemple, Amanda Burbage, Libby Watts

Visiting: Tom Lee, Monica McFerrin

- I. Call to order.** Tom calls meeting to order at 3:17 pm.
- II. Approval of minutes from last meeting.** Tabled due to lack of quorum. Add Monica as guest; Libby for members for February minutes. *Completed: Jeanne Hopkins.*
- III. Old Business**
 - a. New Faculty & Adjunct Academy reports
 - i. NFA (Monica McFerrin)- Y1 just met; holding off on Y2 meeting until we know how many will remain employed at TCC with upcoming layoffs. Teaching squares has been effective; faculty about to report out on outcomes. Shared handout, Year 3 Special Project for 2016-2019 cohort based on one of the domains. First Y3 group will be next year and they will present their Special Projects at the 2019 Learning Institute.
 - ii. AFA (Jeanne Hopkins)- Currently in last week of course. While not many were participating, the ones that were did fantastic! It's been so amazing to see how much they have learned and are using the new material from the class! Summative evaluation will go out this week; need for committee to review items on evaluation and provide recommendation. Committee provided recommendations; Jeanne made changes to evaluation. Will create Google form for AFA participants to complete.
 - b. PAPC Updates

Possibly adding to By-Laws, chair of all governance committees should be responsible for monitoring "public" recommendations from the Blackboard governance drop box. Secretary responsibilities shall include preparation of agenda and minutes including drobox recommendations. PAPC will vote on May 11.
 - c. Batten Center topic brainstorming. Focus Groups?
 - d. Vote on Committee By-Laws Update (endorsed by PAPC). Tabled due to lack of quorum.

Minutes recorded by Jeanne Hopkins

- e. Faculty Development Day- general, CFP. CFP needs to be updated. E-mails will be sent to individuals who presented last year to invite them to present again. How to convey information to faculty? An e-mail? A short video? Something funny?
- f. **Digital Badging:** <https://docs.google.com/document/d/1nGOAGX8VvfSv7m5hZjh2htplTFKHeKD-EbfOoZTwSuM/edit>
- g. PAPC Mid-Year Report review

IV. New business

- a. 2018 Learning Institute – May 9th & 10th – Planning Subcommittee updates, confirmed at Portsmouth Student Center. Subcommittee met Feb. 23 on Norfolk campus. Focus on faculty advising (six modules).

V. Next Meeting

- a. Tuesday, April 3, 2018
3:00 – 5:00 pm
Chesapeake BCTE

VI. Adjournment. Meeting “adjourned” a 5:07 pm.