

INSTRUCTION COMMITTEE

Minutes

January 13, 2017

9:00 am in Norfolk, Martin Building, Room 2610

Meeting Facilitator: Amanda Leo, Chair

Recorder: Heather Fitzgerald

In attendance: Michael Blankenship (ENG-C), Jennifer Ferguson (District), Heather Fitzgerald (LIB-B), Mark Frederick (CST-N), Amanda Leo (HP-B), Steve Litherland (District), Don Mendonsa (IS-C), Kerry Ragno (Dean-N), Megan Taliaferro (NS-B), Lara Tedrow (SS-N), Ivory Warren (PS-N)

Absent: David Brandt (MTH-C), Harlan Krepcik (IT-P), Monica McFerrin (PAPC), Beno Rubin (Dean-C)

I. Roll call/ Introductions

- The meeting was called to order at 9:15am. Quorum was established.

II. Approval of minutes from last meeting

- The December minutes were approved with edits.

III. Open issues

A. Academic Affairs Update

- Steve Litherland - no updates to report from Academic Affairs since last meeting.

B. General Education Assessment Update

- Jennifer Ferguson provided an update on General Education Assessment.
 - Last semester, Critical Thinking was assessed.
 - 193 student work products were assessed from 38 courses.
 - Students demonstrated learning in each of the 6 dimensions of the competency.
- The Critical Thinking Rubric needs to be revised and the IC's input was requested. A broad representation of faculty is recommended as Critical Thinking appears across disciplines.
- The IC proposed working through program and discipline leads to identify faculty interested in revising the rubric.
- A timeline was established for communicating the process of revision for the Critical Thinking rubric.
 - An email will go out by the end of January, with an anticipated RSVP date of Friday February 3rd (follow up email will go out if needed), and meeting date of Friday, February 17th.

C. PAPC Update

- Amanda Leo presented an update from the PAPC meeting on December 9th.
 - Mid-year reports from the governance committees are due to PAPC by February 1st.
 - The bylaws revisions for Curriculum Committee were approved.
 - May Learning Institute will be May 10th and 11th at Portsmouth. The theme is Guided Pathways.
 - The Adjunct Faculty Academy is being developed and will be hybrid-based and have a mentorship component. It is anticipated that the Academy will be running by fall of 2017.

D. IC Membership – updates and openings

- The IC has two openings:
 - (1) Humanities/Fine Arts/ Arts & Design

(1) Business Management

- IC is seeking an adjunct representative and another Portsmouth Campus representative.

E. Literary Resources – review and follow up

- During the past few months, Committee members have read books and provided feedback to the IC on the usefulness of these readings. The Committee discussed addition of recommended literacy resources to the IC website.
- Mike Blankenship read Sentipensante (Sensing/Thinking) Pedagogy: Educating for Wholeness, Social Justice and Liberation by Laura I. Rendón and did not recommend this item as it was better suited for doctoral level research.
- Heather Fitzgerald will create a LibGuide with the recommended resources and present to the IC who will determine where best to link these resources for faculty use.

IV. New business

A. IC Charge Topics

- **Resource Repository**
 - Heather Fitzgerald will work on drafting a framework for a LibGuide with IC recommended books and online resources for teaching faculty.
 - Amanda Leo will send a list of additional resources to IC member for their review.
- **Professional Development Content**
 - The IC recommended a tiered approach to Professional Development modules.
 - Tier I: Introduction to General Education Assessment
 - Content suggestions: Video vignettes for GEARS, continuing General Education trainings at New Faculty Academy Trainings, continuing General Education Assessor Training
 - Tier II: Instructional Design and Authentic Assignments
 - Content suggestion: Competency-specific assignment design workshops
 - Tier III: Results-Driven Process
 - Content suggestion: Sessions on how to use assessment results to inform teaching and improve student learning of core competencies
- **Glossary of Terms (Quantitative Reasoning Rubric)**
 - There are definitions included in the dimensions on the Quantitative Reasoning Rubric, but not on the first page as with other rubrics.
 - For consistency, the IC recommended reducing the verbiage of the “Framing Language” and moving dimension definitions to the first page.
- **Adjunct Awareness**
 - General Education is part of the New Faculty Academy.
 - The IC is actively seeking an adjunct member for faculty representation on the Committee.
 - Adjunct faculty participation is being sought for the Critical Thinking Rubric revision.
- **GEARS emails & website**
 - Based on IC feedback, Heather created two emails advertising GEARS.
 - A GEARS email was sent to faculty on December 15th and communicated the next competency (Scientific Reasoning) scheduled for assessment.
 - The January GEARS email will highlight competencies by course and curriculum mapping.
- **IC Role in Guided Pathways**
 - Amanda presented the idea of creating a Fact Sheet or Position Paper identifying the IC’s role as it relates to Guided Pathways.

V. Next meetings- **2016-2017 Academic Meeting Dates & Campus Locations:**

- The next meeting will be Friday, February 3rd at 9am at the Chesapeake Campus or RAC.
- Future Spring 2017 meetings: Mar. 3 (B), Mar. 24 (N) (Friday Retreat), Apr. 7 (C), May 5 (B)

VI. Adjournment

- The meeting adjourned at 11am.