



# TCC Norfolk Faculty Senate Meeting Minutes

**Date & Time:** Tuesday, August 30 2016, 12:30pm

**Location:** 2610

- I. **Call to Order:** Judy Gill, Jim Holden, Don McGuire, and Shannon Pollack present  
**Guests:** Richard Gill, Sylvia Ross, Tom McHugh
  
- II. **Approval of Meeting Minutes:** Accepted as amended.
  
- III. **Chair's Report** (15 min)
  - A. Phyllis Gowdy is out on FMLA and unable to serve; Bill Reid (alternate member) to be informed
  - B. Pathways Program Head and Discipline Lead pilot update
    1. Recap of plan: Divisions Deans would propose Pathway Program Heads, each with a head, and Campus Discipline Leads. It's still uncertain who would choose Pathway Program Heads, but Division Deans would choose Discipline Leads.
      - a) The purpose behind the Pathway appointments is to have staff and procedures so students in need of changing majors or disciplines can do so with a more efficient use of prior courses.
      - b) The purpose behind the Discipline Lead appointments to ensure more efficient course scheduling.
    2. Training was supposed to have already begun, but it hasn't.
    3. Chair will update Senate as more information comes in.
  - C. Dual enrollment conversations
    1. The College has responded to concerns raised by the Senate apparently rectified the duration and timing issues raised in the last meeting.
    2. Potential idea: shifting dual enrollment schedules to align with High School alternating bloc (A/B) schedule.
  - D. Inclement weather email: Administration requested only to send notification of when campus will be open
  - E. Scheduling policy: Language has been softened.
  
- IV. **Old Business:**
  - A. Dialogue with Dr. DeMarte: It was decided to continue with the dialogue.
  - B. Thomas Moss Scholarship
    1. Concern was raised about fundraising efforts. It was noted that the laptop raffle made fundraising easier (and eased Administration concerns). Sarah DiCalogero to be approached to lead fundraising efforts.
    2. Nominations: more nominations, and more nominating professors would be welcomed.

**V. New Business**

A. Issue raised at College-wide English Discipline meeting: what are the VCCS parameters and policy for hybrid classes, if any? How much autonomy do the instructors have? There was consensus to research the matter further, but otherwise take no action at this time.

**VI. Other business**

A. Concerns were raised over in-state restrictions on travel and professional development funding, which in many cases could prevent professional development entirely. Matter to be escalated to College-wide Senate (issue raised during IV – A).

Motion: Norfolk Senate moves to request that the administration consider supporting out of state travel for faculty using Professional Development funds on a case by case basis.

**VII. Close/Next meetings** – Set for 4 October, 1 November, and 6 December at 12:30 PM.