



## Norfolk Campus Faculty Senate Minutes

**Date & Time: Tuesday, February 2 2016, 12:30pm**

**Location: 2625**

Attending: Judy Gill (chair), Jim Holden, Phyllis Gowdy, Richard Gill (minutes),

**I. Call to Order**

**II. Approval of Meeting Minutes  
(Tabled.)**

**III. Chair's Report**

- A. O. Martinez is the new Norfolk business manager.
- B. Rosa Boshier is the Development officer for fund raising.
- C. Online scheduling may be moving to the deans college-wide. How is this going to impact Norfolk?
- D. Culinary has their five-year accreditation.
- E. Lee Tappin is retiring in April.

**IV. Old Business:**

- A. Thomas Moss Scholarship fundraising for this year – Richard and Phyllis
- B. Put on College Senate Agenda to edit letter from College Senate asking for stronger guidelines on when a dean can go into a class Blackboard.

**V. New Business**

- A. Special Projects Coordinator – will speak to Dr. Boyd to find out details
- B. Locks on classrooms in Martin: Locks should be installed in the Martin Bldg. by the end of the year.
- C. Mental Health Session 2/25: The Norfolk Campus is going to postpone the campus mental health session until April
- D. New policy on creation of policy: stakeholders should have fifteen working day notice to enable opportunity for feedback before policy takes effect.
- E. APPDP's – items two years in a row: a two-year commitment should be allowed for two consecutive years. Judy will request that this be added to the APPDP Meditation Committee agenda.
- F. Proposal from Monica McFerrin (College Senate Chair): that Dr. DeMarte be invited to College Senate meetings. Norfolk Senate is opposed.

**VI. Close/Next meeting – March 2, 2016, 12:30pm. Location 2625**