

Norfolk Faculty Senate Minutes (Draft)

Tuesday, November 1st, 2016 – Walker 3209 (Opened at 4:05)

Attending: Judy Gill (Chair), Jim Holden, Donald McGuire, Sarah DiCalogero, Shannon Ponack

Non-Members: Ann Pinkerton, Richard Gill, Jeff Acosta

I. Approval of October minutes

- a. Change Section 9 to “By Laws need to be posted...”

II. Chair Report

A. Faculty Lead Pilot

- a. Nine program leads across TCC
- b. Discipline leads in each campus
- c. Noted that Norfolk already does this

B. SACSCOC: See New Business

C. Out-of-state travel

- a. Consensus behind removing the out-of-state restrictions and replacing it with a general cap on funds for in-state or out-of-state
- b. General frustration over an approved motion to send an email on the subject left not acted upon
- c. Chair will inquire with Campus Senate chair about status of email and putting the issue of removing the out-of-state restrictions and replacing it with a general cap on funds for in-state or out-of-state on the agenda

D. Activity hour: Chesapeake and Portsmouth have been asked to have them (the latter is amenable, not the former), still unresolved, see also New Business

E. Adjunct stipend: consensus at Campus Senate level approaching \$350

F. FDEP revisions: Accepted and will go into effect on January

G. Course Cap Enrollment Procedure: the literature review doesn't support the Senate's claim that the cap should be 25.

H. Assessment Procedure:

- a. Shared concern that the procedure is different from what faculty was told it was; additional concern over timing (after semester began)
- b. Consensus believed faculty should be informed which classes are to be impacted before the semester began
- c. Chair will raise issue to Campus-wide Senate.

I. Campus-wide Chair asks if meeting recap can be sent to Executive staff; consensus insisted that it be presented as unofficial

VI. Old Business

A. Computers for Thomas Moss Scholar

- a. Two laptops have been donated
- b. One could be raffled off at holiday party

- c. Use of second computer to be determined later
- B. Dialogue with Dr. DeMarte scheduled for Tuesday 11/29 at 3pm, Room 2610 (Martin Building)

VII. New Business

- A. iPads: despite assurances that they would be provided, they haven't been. Chair will raise issue in Campus-wide Senate.
- B. Provost meeting
 - a. SACSCOC – 4 QEP issues and 3 credentialing issues.
 - b. Enrollment opened yesterday.
 - c. Financial Aid issues: consensus that we should not be intermediaries on this matter.
 - d. Veterans Day Luncheon next week
 - e. Grand Illumination: need volunteers
 - f. Library has new study rooms in development
 - g. Open House: 15 November
 - h. New Counseling offices, 5th floor
- C. Patricia Stevens: Approved for funding for a class, but an apparent paperwork issue prevented the reimbursement; consensus to table until December meeting
- D. Some classes being held during Activity Hour; it was noted the classes were only Labs.
- E. Status of Women's Center uncertain. Chair to ask Dean Chestnut about the issue.

VIII. Next meeting: 29 November, 12:30pm, Room 2610 (Martin Building)

X. Adjourn