



## College Faculty Senate Minutes

**Date & Time: Thursday, October 1, 2015, 2-4:30 PM.**

**Location: Norfolk Campus, Martin Building, Room 2610.**

**Attending:** Monica McFerrin (VB) (**College Senate Chair**), Rianna Amolsch (C) (**Senate Chair**), Bobby Rowe, Sr. (C), Jeannie Taylor (C), Judy Gill (N) (**Senate Chair**), Jim Holden (N), Helena Krohn (N), Thomas Siegmund (P) (**Senate Chair**), Lorenz Drake (P), Teresa Granger (P), Nancy Prather-Johnson (P), Mike Adams (VB) (**College Senate Secretary**), Gary Noah (VB), Allison Harwell (**Counseling**),

**WEBX Attending:** Ruth Shumate (**Library**), Jim Roberts (VB) (**Senate Chair**), Frank Futyma (VB), Ellyn Hodgis (VB), Anne Mach (VB).

**Non-attending:** Phyllis Gowdy (N), Harlan Krepcik (P), Dianne Davis-Wagner (P), Mark Greer (VB), Bill McNamara (VB),

**Guests Present:** Dick Gill (N)

**I. Call to Order at 2:01 PM**

**II. Approval of Minutes of September 3, 2015 at 2:03 PM**

**A. Motion: To approve the minutes. - Motion passed as amended.**

**III. Introduction of Senators & Guests**

**IV. Guests Presentation: Marian Anderfuren – TCC Website Launch**

**A. Ms. Anderfuren briefed the College Faculty Senate on the progress and proposed ‘roll-out’ of the next generation TCC website.** This launch will present a new redesigned site with a modern look and feel, and content management system (CMS). This means a new improved Google search engine capability. As the current TCC website contains approximately 10,000 pages, 4,000 to 5,000 pages will remain available but unchanged. Nothing will be lost in this process, as everything is being archived. The new site will be live early Monday morning, October 12. The URL [www.tcc.edu/](http://www.tcc.edu/) will be replaced by [www.web.tcc.edu/](http://www.web.tcc.edu/). This will be seamless to the end-user; any bookmarks with the original URL will automatically update. The web is an ever-evolving medium; Monday’s launch is just the first step in the college’s ongoing efforts to improve our online presence. The look and feel of many pages edited by you will remain untouched and still be accessible once the new site launches.

**V. Reports of Senate Officers**

**A. Faculty Senate Chair Report, Monica McFerrin**

1. There have been no Executive Committee meetings. There was a recent retreat with collaboration as the main topic
2. Some of the campuses have yet to establish a Fall Semester Open Dialogue with Dr. DeMarte. Portsmouth is to be November 5, 11:30 AM to 1:30 PM in Room E-122
3. Each campus chair is asked to forward proposed date for the Spring 2016 Dialogue with Dr. DeMarte sessions to Monica.
4. Student Success Leadership Institute (SSLI) inputs/volunteers forwarded to Monica NLT October 9th. The first of three meetings is November 10th and 11th, with follow-on meetings in February and April 2016. Forward all candidates to Monica.
5. The text of the chair’s email sent to Dr. DeMarte:

"I am including this excerpt of the draft (and therefore not yet approved) minutes of the September 3, 2015 College Faculty Senate meeting as the official feedback of the Senate regarding the Class Scheduling update.

1. **Course Scheduling**

A. *After discussion concerning this for background, the motion was presented and voted upon*

**Motion:**

***Norfolk Senate moves that the College Senate form an Ad-hoc committee to examine scheduling issues and make recommendations to prioritize full time faculty to teach desired overloads while providing support and fairness to contingent faculty.***

***The vote was 10 Aye; 0 Nay; and 0 Abstain – The Motion PASSED***

As follow-on, a committee was formed with Monica McFerrin, Rianna Amolsch, Jeannie Taylor, Richard Gill, Nancy Prather-Johnson, and Alison Harwell.

The Senate voiced concern over the schedule to collapse 12-week and second 8-week courses, as they historically gain students much later.

As you can see, the Faculty Senate believes that more information must be gathered and reviewed by all stakeholders before an official policy is put into place.

Individual campus Senates may also forward their feedback.

Thank you,  
Monica McFerrin  
Chair, College Faculty Senate."

6. Additionally, the College Faculty Senate asks for a narrative of the process used to analyze the data for each of the speech classes cancelled, or the formula used to arrive at the determining number.

7. ALL TCC Campus Senates are asked to review and post their By-Laws online

**B. Secretary, Mike Adams**

1. In the September Minutes, Article IX -New Business Items G & H – Motion Votes were unanimous with the number of senators remaining in the meeting. Due to attrition of members present during the meeting, these two motions had 10 of 20 senators present for a vote. While the votes were unanimous, they did not meet the rules for a quorum vote.

2. A re-vote was held:

Revote Article IX.G      AYE: 15      Nye: 0 Abstain: 3

Revote Article IX H:      AYE: 15      Nye: 1 Abstain: 2

**C. Treasurer, Judy Gill**

1. No change - Current balance of \$5,000.00.

**D. Faculty Senate Vice Chair Reports:**

1. Chesapeake Campus, Riana Amolsch

a. Nothing new – changes are forthcoming to the online registration process

2. Norfolk Campus, Judy Gill
  - a. LGBTQ Safe Space training is in process
  - b. Review of by-laws is in process- reapportionment is underway for a more equitable representation of the campus senate
  - c. Phyllis Gowdy is in a workshop with City of Norfolk representatives, The Norfolk Superintendent of Schools, and the Norfolk Provost
  - d. Norfolk Campus Senate Motions:

**MOTION:**

**The Tidewater Community College Senate examine the Chronicle of Higher Education survey results to make recommendations to the President concerning the disparity in ratings between the different groups surveyed.**

**Aye: 16      Nye: 0      Abstain: 0 – The Motion PASSED**

**MOTION:**

**The College Senate request data by year from Institutional Effectiveness on the number of newly created and eliminated positions that have been filled in the following categories: Administration; Full-time Faculty; Exempt Professional Staff; Classified Faculty**

**Aye: 14      Nye: 1      Abstain: 0 – The Motion PASSED**

3. Portsmouth, Campus, Tom Siegmund
  - a. The roster and By-laws have been reviewed and brought up to date
  - b. The Portsmouth Dialogue with Dr. DeMarte is to be held October 5th from 11:30 AM to 1:30 PM in room E-122
  - c. There was discussion within the faculty in regards to the interaction of student evaluations and the faculty's FDEP/APPDP.
  - d. It is felt by the campus senate that there should be a "standard" complaint/grievance system, for students and faculty.
    - 1) At present the "established" process for students is construed as informal; the faculty process is formal, and if the student doesn't want to use the "system," they circumvent it with a direct phone call to the President, nullifying the entire process.
4. Virginia Beach Campus, Jim Roberts
  - a. The Beach Senate is requesting the Office of Institutional Effectiveness for data for follow-on to the success or failure of the developmental courses (Math and English). There is no data available to determine the students' growth (or lack of) after leaving the first module.
  - b. The Virginia Beach Campus is holding their Fall 2015 Dialogue with Dr. DeMarte on Thursday, October 15th at 12:30 PM.

- c. The Virginia Beach campus senate presented the following motion:

**MOTION:**

**The Virginia Beach Faculty Senate feels that the Computer Competency should be reinstated as an entrance requirement demonstrating in the first semesters of attendance at the College for degree seeking students and that any changes must be vetted through shared governance procedures.**

- d. After much discussion, the following amended motion is presented and voted upon:

**MOTION:**

**The Faculty Senate recommends that demonstrating computer competency be reinstated as a requirement for degree-seeking students, to be completed in the first two semesters, and that any changes in this requirement must be vetted by faculty through the governance system.**

**Aye: 15      Nye: 3      Abstain: 10 – The Motion PASSED**

- e. One of the Senior Virginia Beach criminal Justice instructors was informed of his requirement to teach a new OER course. Prior to this notification, there was NO notification or input by Criminal Justice faculty in regards to this tasking.

**VI. *Reports of Faculty Senate Committees***

**A. Adjunct Committee-Mike Adams**

1. Preparing to query the present committee from last years membership, and open up membership to fill needed spots.

**B. Awards Committee-Mike Adams**

1. The Awards Package has been sent out to all Senators, College and Campus, as well as all Deans & Directors. The first deadline for this is January 15th, 2016
2. Another follow-on request is planned for mid-month in October

**C. FDEP Committee-Judy Gill**

1. Initial meeting of the Standing Committee was held.
2. Changes to the ePortfolio are in progress at this time, allowing a more streamlined process with the incorporation of a holistic narrative.

**VII. *Reports from Other Committees, Groups, or Individuals***

**A. FSVVA-Frank Futyma**

1. The next FSVVA meeting is to be held, Saturday, November 7 at the Virginia Beach campus from 9:00 AM to 1:00 PM. This meeting is open for all who wish to attend.
2. At present, the anticipated attendance is in the mid-twenties.
3. Menu is under development and the FS is prepared to assist in this with the approval of up to \$500.00 (Last year George Washington contributed 50% = \$416.16)
4. Frank Futyma requested the Senate help in getting student volunteers in parking lot and directions/escorting of visiting senators/representatives.

**B. PAPC-Kelly Gillerlain**

1. No report, first meeting is Friday, October 2<sup>nd</sup> (tomorrow)

**C. CFAC-Ellyn Hodgis**

1. The VCCS is holding a Chancellors retreat October 11th and 12th.
2. The next CFAC meeting is in Roanoke

**D. VCCS Professional Development Committee-Tom Geary**

1. No report

**E. Reward and Recognition-Committee**

1. The committee has formed and elected Marc Wingett as the chair.

**VIII. Unfinished Business:**

**A. Bylaws Amendment: FDEP Standing Committee - Article: V A 4:**

**Motion:**

The Norfolk Faculty Senate moves that the College Faculty Senate amend its by-laws to include the Faculty Senate FDEP/APPDP Committee as defined in the FDEP: Committee of faculty members to review and monitor the content and implementation of the Faculty Development and Evaluation Plan and the APPDP in collaboration with the Deans.

**Aye: 16      Nay: 0      Abstain: 1 – The Motion PASSED**

**B. Bylaws Amendment: Meeting Location Rotation - Article: III B:**

**Motion:**

The Norfolk Faculty Senate moves that in order to provide an equitable rotation of meetings, "The campus that hosts the last meeting of the Spring also host the first meeting in the Fall and that the meetings will be hosted alphabetically in between." In order to phase in the new rotation for the 2015/16 academic year the Virginia Beach campus will host the last meeting in Fall 2015 and first meeting in Spring 2016.

**Aye: 14      Nay: 0      Abstain: 3 – The Motion PASSED**

**C. Textbook Policy**

1. Committee has held its first meeting and elected Dr. David J. Kiracofe as chair.

**D. Calendar – Professional Development Day**

1. With the current schedule for the Fall 2015 semester, the Tuesday scheduled for Professional Development is the "worst" day for the science curriculum courses, in particular to the lab sections. This also has a very negative impact on Health Professions classes.
2. Survey of faculty seems to be regarded negatively. There remains much opposition to holding it on the Tuesday of Convocation week.
3. Go back to your constituents for feedback/suggestions for a fix. There will be a non-academic Tuesday

**E. Dialogue with Dr. DeMarte**

1. The dates for the Spring Dialogue are to be presented to the Faculty Senate Chair and all four campuses will be submitted as a group. Fall Dialogue dates should be arranged directly with Dr. DeMarte's office in the interest of time.
2. At present the Portsmouth date is October 5<sup>th</sup> and the Virginia Beach date is October 15<sup>th</sup>.

**F. 2015-2016 Academic Year Faculty Handbook**

1. The current issue is available online, review and forward any changes or feedback to Monica for consolidation and presentation.
2. This issue is being deferred to the November meeting

**G. Online Course Caps**

**MOTION:**

**The Norfolk Senate moves that the College Senate request that by November 1, 2015, the administration provide a comprehensive analysis explaining the rationale behind the mandated online caps created without faculty input.**

**The vote was 10 Aye; 1 Nay; and 1 Abstain – The Motion PASSED**

**H. Academic Standards Policy 2105**

1. A committee of Judy Gill, Jim Holden, and Rianna Amolsch volunteered to draft the TCC College Faculty Senate makes a statement concerning the policies and changes statement.
2. Monica is in the process of following up on this issue.

**I. Course Scheduling(See minutes Article V.A.5 text)**

1. The motion IRT Course Scheduling from the September meeting:

**MOTION:**

**Norfolk Senate moves that the College Senate form an Ad-hoc committee to examine scheduling issues and make recommendations to prioritize full time faculty to teach desired overloads while providing support and fairness to contingent faculty.**

2. A follow-on committee was formed with Monica McFerrin, Rianna Amolsch, Jeannie Taylor, Richard Gill, Nancy Prather-Johnson, and Alison Harwell.

**J. Administrative and Professional Faculty Evaluation**

1. Counselors expressed concern that there was no counselor representation on the VCCS committee to draft their evaluation
2. Again, the Senate expressed a desire to retain the ability for faculty to complete a meaningful evaluation of their deans as a part of the Administrator Evaluation.

**IX. New Business**

**A. Diversity and Inclusion Task Force**

1. As per Susan James, there are 24 committee members, all of which were accepted and approved by the President

**B. Bylaws Amendment – Diversity Statement - Proposed Article I.D to the TCC College Senate**

**By-laws:**

**MOTION:**

**The Tidewater Community College Senate recognizes the importance of a diverse membership.**

- X. *As per the College Faculty Senate Bylaws, the vote on this amendment will be held in November.***

**XI. *Next College Senate Meeting – November 5, 2015. Meet and greet at 1:30pm, meeting at 2:00 PM – Portsmouth Campus.***

**XII. *Close* meeting closed at 4:51 PM**

**Respectfully submitted,**



**Michael B. Adams  
Secretary, College Faculty Senate**