

**Tidewater Community College**  
**Norfolk Campus Faculty Senate Meeting Minutes**  
**Provost's Conference Room, 2610 Martin Bldg**  
**September 30, 2015, 4:00-6:00 PM**

**Present:** Judith Gill, Chair; Tom Ellis, Secretary; Richard Gill; Jim Holden; Phyllis Gowdy; Tom McHugh; Helena Krohn; Joe Joyner; Donald McGuire; Anne Pinkerton; Leah Hagedorn (non-voting).

- I. **Call to Order:** The meeting was called to order by the Chair, Judith Gill, at 4:02 PM.
- II. **Approval of May Meeting Minutes:** The minutes of the May Meeting were **APPROVED** unanimously.
- III. **College Senate Meeting:** (Judith Gill)
  - A. The College Faculty Senate will meet on September 3 at 2:00 PM at the Chesapeake Campus.
    1. Richard Gill and others discussed the current problem with the venue of College Faculty Senate meetings, whereby the Virginia Beach campus always gets the last meeting of the year.
      - **MOTION** by Jim Holden: The Norfolk Senate moved to change the rotation schedule for College Faculty Senate meetings so that the venue for the *last* meeting of one year becomes the venue for the *first* meeting of the next year, in order to ensure that no single campus gains a disproportionate influence over these proceedings by always hosting the last meeting. Motion **APPROVED** unanimously.
    2. Richard announced that volunteers from faculty on all four campuses are needed to serve on a **Level 3 Grievance Committee**. Since members present were uncertain about what this committee entails, Judith agreed to put out a call for volunteers, and to ask for details at the College Faculty Senate meeting.
    3. Discussion ensued about whether we should add an **FDEP Revision Committee** to the Bylaws of the College Senate. After discussion, the Norfolk Faculty Senate opted NOT to put forth a motion to add the FDEP Revision committee to the Bylaws of the College Faculty Senate.
- IV. **Old Business:**
  - A. **The 2015 Thomas Moss Scholar** award of \$1000 was given to Zachary Noble, a Culinary Arts student. In ensuing discussion, the Senate agreed that we would like to see more

competition for this award, and that we need more advanced publicity. Helena offered to work with Richard and Phyllis on the Thomas Moss Scholars committee to develop a more robust publicity campaign and to solicit the participation of faculty in all academic divisions to recruit and recommend gifted and deserving students

- B. FDEP Update:** Judith reported on the latest developments in the proposed revision of the Faculty Development and Evaluation Plan (**FDEP**). She said that the revision proposals sent to the VCCS had been “given the green light.” Monica McFerrin, Ellyn Hodgis, and Judith Gill met with Terry Jones and Daniel DeMarte to discuss proposed revisions, and Judith reported that we got to keep most of the changes. Jim Holden pointed out that the E-Portfolio was not in the original FDEP authorized by the VCCS, but was imposed arbitrarily by the TCC administration. Until a new committee is formed, the Senate can recommend that the E-Portfolio be made an option, rather than a requirement.
- **MOTION** by Jim Holden: To make the E-Portfolio an option, rather than a requirement, for faculty. **APPROVED unanimously.**

**V. New Business:**

- A. Missing Painting:** Helena Krohn brought up the issue of a painting by local artist Charles Kello, worth \$2000, that had been donated by the artist to raise funds for the Thomas Moss Scholars award, but had not sold, so he gave it to the Norfolk TCC Faculty instead, and they hung it in the Faculty Lounge. She reported that after her retirement, the painting had first been moved, without any faculty member’s knowledge or authorization, from the Faculty Lounge to the Dean’s foyer, but then had simply disappeared, and no one knows where it is. Judith then asked Helena what she would like us to do. After further discussion, the Senate made the following motion:
- **MOTION** by Helena Krohn: That the Provost inquire into the status and location of the missing painting, which is the property of the Norfolk faculty, and report back to the Senate by November 1. **APPROVED unanimously.**
- B. White Paper:** Richard Gill presented a white paper he had drafted and sent to Dr. DeMarte entitled “The Top 12 Reasons Full-Timers Should Bump Adjuncts” (See attachment). His argument is that Full-Time Faculty should have the right to bump Adjuncts from courses to which they have been assigned, in order to fill out their schedules for summer courses and to take on overloads during the regular academic year. A lengthy discussion ensued, during which Judith suggested that we reframe the issue, so that all courses taught by adjuncts are listed as “Staff” rather than under their names on the course schedule, so that students would not be misled if it were necessary to reassign that course to a Full-Time faculty. Donald McGuire opposed this proposal, arguing that he and other adjuncts need to let their students know who is teaching their classes, and that adjunct faculty, like their full-time colleagues, devote many hours to preparing courses in advance. After further discussion of this issue, the following motion was presented:
- **MOTION** (Phyllis Gowdy): That the College Faculty Senate form an Ad Hoc committee to examine staffing issues in order to draft a proposal enabling full-time faculty to teach a full complement of summer courses

and/or overloads during the academic year, while providing fair and equitable consideration for contingent faculty. Motion was **APPROVED** with one dissenting vote.

- C. **Online Caps:** Anne Pinkerton brought up the issue of recently imposed mandatory caps by the Administration on enrollment for online courses. She pointed out that such mandates, imposed from above, infringe on the academic freedom of Faculty Leads to make their own informed decisions about the appropriate size of online classes. This lead to the following motion:

- **MOTION:** (Anne Pinkerton, Richard Gill): That the Norfolk Senate request a comprehensive report from the Administration explaining their rationale for mandatory online caps. **APPROVED** unanimously.

**VI: Next Meeting:** The next meeting will be held on September 29, place and time TBA. The agenda will include the following discussion items tabled from this meeting:

- A. Administration/Faculty Relationship (Phyllis Gowdy)
- B. Policy on Congratulatory Emails (Judith Gill)
- C. Amendment of Bylaws to make Bill Reid an official member and to balance the distribution of Norfolk Senators.

Respectfully Submitted,

Thomas I. Ellis, Secretary