

TCC Governance Committee Minutes
On-Line Learning

Date: January 18, 2019

Time: 10:30 AM – 12PM

Location: 2610 Martin Building - Norfolk

Attendance

In attendance: Matthew Watts (Chair), Marcee Anderson (Dean), Bill Conner (Secretary-P), Julia Arnold (N), Michele Marits (VB), Bethany Wright (Librarian), John Morea (Ex-Officio), Iris Wang (DL), Jessica Morales (C); Forrest Crock (Vice Chair – C); Amanda Goldstein (ASA); Beth Callahan (PAPC); Kelly Gillerlain (PAPC); An'e Pearman (CTLIC, PAPC); Libby Jakubowski (SS)

Absent

Leah Hagedorn (N)

I. Call to order

Meeting was called to order by Matt Watts at 10:35 a.m. A quorum was present.

II. Agenda Items

- A. Approval of Minutes – The minutes of the November 2018 meeting were approved, subject to showing that An'e Pearman was absent and the proper spelling of "Forrest" Crock's Name.
- B. Canvas – John Morea did a presentation on Canvas. Others chimed in on various topics:
- 1) TCC Orientation – This lives in Canvas Commons. There is a link that says "Import from Commons." This is where the orientation can be imported to any class from.
 - 2) Modules – These were discussed as they relate to Canvas.
 - 3) Positive – An'e Pearman and Jessica Morales relayed positive experiences with Canvas. An'e indicated that students responses to her request(s) for feedback were positive.
 - 4) Negative – Leah Hagedorn could not attend, but sent in written comments that Matt read. She explained that she spent an inordinate amount of time setting Canvas up. Students in her classes are struggling to adapt to it.
 - 5) Canvas Training – Matt reminded the committee that it has a role in ensuring that TCC Faculty are aware of opportunities for training. The committee considered whether more effort was necessary to spread the word, but there was no specific recommendation or action plan that emerged from this.
- C. Subcommittee dealing with centralizing software licenses – An'e Pearman explained various things the subcommittee was doing to address this. She recited comments

provided by a few Deans. The committee is considering the recommendation of a software tracking form.

An'e reminded the committee that the OLC should make a recommendation to Dr. McCrae about centralized tracking. There were differences of opinion about how the recommendation should be worded. An'e will send a draft to some particularly vocal members of the OLC so solicit proper wording for the recommendation.

- D. Subcommittee dealing with an on-line course review – Bill Conner indicated that this subcommittee was going to meet for the first time after today's committee meeting. A report will be available at the next meeting.
 - E. Subcommittee dealing with short courses– Forrest Crock explained that the subcommittee does not have any specific recommendations yet. Kelly Gillerlain said that research has shown that the ideal classes from an enrollment standpoint are the 12-week classes. An'e Pearman indicated that students in her classes seem to like shorter durations and they are doing equally well in those classes. Bill Conner cautioned the committee that there will probably not be a single recommendation about short courses that is correct for every discipline: For example, eight-week accounting classes might be popular, but failure rates are very high in ACC 211, and a short duration course might not be ideal from a pedagogy standpoint. Kelly Gillerlain and Bill Conner concurred that student enrollment trends will have a significant influence on course offerings without regard to the ideal course duration.
 - F. Organizations – To the extent that organizations at the college currently have Blackboard sites, John, Iris, and Matt discussed the need to creat Canvas sites for them.
- III. The meeting was adjourned at 11:55am. The next meeting will be at 10:30AM on Friday, February 15th, 2019. It will occur in the Martin Building, Room 2610.