

## Student Success Governance Committee

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- **Committee Members in Attendance:** *Emily Hartman, Chair (2017-18, final term); Bridgett Passauer (2017-18, first term, via phone); Alicia Phillips (2017-18, first term); Carolyn Williams (2017-18, final term) Katrina Dash (2017-18, final term), James Edwards (2017-18, first term, via phone).*
  
- **Summary of Meeting**
  - January meeting was canceled because of a school closure due to the snow.
  - Meeting was called to order at the Portsmouth Student Center, room E218 at 1 p.m. on Wednesday, February 7, 2018
  - Meeting was spent mainly discussing the questions that Dean Hodge proposed via email on December 7<sup>th</sup>. Below are the responses from the group to address her questions:
    - Regarding the suggested development of a “student success packet”-would this be for all new/incoming and returning students? What would it consist of?
      - The student success packet would be for new students
      - The Check-List would be given to all students to assist them with keeping track of what they are doing with regard to the PACE program requirements, and communicate any new initiatives that students would need to know.
      - Students would receive the Check-List during touch points (when they visit Counseling, Financial Aid, any Student Services office); Online students would receive a Check-List each time a requirement is completed to keep them on track as well.
    - Does the committee wish to see the first Orientation assessment from Spring 2017? We will share the Fall 2017 assessment once it's completed.
      - Yes; Dean Edwards shared for the Chair to distribute to the committee
    - Has the committee been provided the various orientation formats? I would think they need to become familiar with that before any suggested revisions are suggested no? Perhaps we can invite you or a committee representative to one of our FYS lead meetings?
      - Dean Edwards provided the following synopsis of orientation format for consideration: At this time, there is one orientation type that may differ per campus and the outcomes from orientation may be different. Some campuses may do a campus tour, while others do. Student Services Officers might be present, some may not. They do see a value in orientation and are open to any new suggestions.
      - The Committee provided the following suggestions in working toward a response to Charge 4 “propose changes to first-time student orientations, to align with Guided Pathways...”

- Mandate orientation—if orientation is mandated, it's another barrier for enrollment; potential of three holds, prior to students enrolling in class (hold for SDV and Mandatory Advising Hold).
  - As long as these holds are marketed and planned correctly, students should have enough time to complete.
  - Need more data to include: What do other VCCS Community Colleges provide in terms of orientation?
  - Chair will find out when the next First Year Success Meeting takes place so that a committee member may attend.
- The Committee members determined that the next meeting in March would take place at 1 p.m. at the Virginia Beach Campus, room K311.

*Respectfully submitted by:*

*Emily Hartman, Chair*