



Student Success Governance Committee Meeting

Norfolk Campus, Room 2610

November 13, 2015

10:00 – 12:30

MINUTES

In Attendance: Veronica Cianetti, Tracee Gobel (via Blackboard Collaborate), Tiffany Ramos, Tiffanye Sledge, Azam Tabrizi (via Phone), Sonya Tardy, Cecilia Johnson, Angela Scott, Emily Hartman

Respectfully Absent: Marilyn Hodge, Joshlyn Whitehead, Nikki Duncan-Talley, Elizabeth Vihnanek

Call to Order

The meeting was called to order at 10:17 a.m.

Minutes Approval

Motion carried to approve the September 18th, 2015 SSC minutes; (Cianetti motion, Ramos 2nd)

Old Business

There was much discussion regarding working offline so that the meetings would be more productive.

The charge from Dr. Summers was reviewed and determined that the committee would focus strictly on faculty advising; to revise what faculty are expected to provide as advisors; (Johnson motioned to accept the charge with revisions, Ramos 2nd), motion carried.

New Business

The committee discussed the types of activities faculty would participate with during the advising process.

Topics included:

- Faculty assuming that career exploration has occurred
- The development of short term/long term goals
- Workbooks should be available online for the students in order to determine path and goals
- Webpage should be developed with resources on how to set-up an appointment, career evaluations, etc.
- Faculty will need to have access SIS in order to provide accurate advising
- Students need to be prepared for their appointment with faculty by providing a copy of their degree progress report.
- Ensure there is consistency
- Students should be responsible for their scheduling

Questions remaining:

- Should there be a focus on general studies students as they are more likely to no complete?
- Who should be included with the pilot program?
- Where should the focus be? Retention? Success?

Advising Goals:

- Degree program meeting the needs of established future career goals
- Check-in with the advisor, with “are you in the right plan? Should you move forward in this program or move into a different direction.”
- Ability to identify resources, pathways towards goals, academic preparation
- Make informed academic decisions and SMART goals
- Established check-in points throughout the advisement relationship

Action Items

1. Create a “to-do” list for advisors/students
2. Review the diversity statement for the committee
3. Define student success indicators (advisors will support students through these outcomes)
4. What does student success look like?

Adjournment

In summary, the committee discussed narrowing the focus and fully flushing out what advising would look like and what the goals of faculty advising would look like. In order to complete this, however, student success really needs to be defined.

The meeting adjourned at 12:55 p.m.; the next meeting is scheduled for Friday, December 11th at the Chesapeake Campus.

Respectfully submitted by: Emily Hartman, Committee Secretary