



Proposed Campus-Based PACE Implementation Committee

Drafted by: Student Success Committee on January 20, 2017

While it will be the responsibility of the four campus Provosts to determine the membership of the PACE Implementation Committee on each of the campuses, the Student Success Committee is recommending the PACE Implementation Committee be comprised of the following campus personnel:

1. Dean of Student Services
2. Lead Counselor or Comparable Position
3. Coordinator of First Year Success
4. Career Center Representative
5. CMVE Representative
6. Chair of Faculty Senate
7. New positions to be created for the QEP
 - a. First Year Career Advisor
 - b. Career Industry Coordinator

The Student Success Committee is recommending the following purpose for the Campus-Based Implementation Committee:

1. The committee will ensure that processes are in place to support the First Year Career Advisor to include providing access to department and program heads, the inclusion in meetings and campus communications, and for the ongoing feedback and assessment of the campus processes.
2. The committee will ensure that processes are in place to support the Career Advising Meetings I & II as described in the QEP to include the identification of targeted student populations, provide outreach strategies and follow up, the scheduling of meetings, and to ensure the documentation of results.
3. The committee will help to coordinate campus-based training for advisors and counselors to include interpreting the results of the Career Interest Inventory, provide informational resources on meta-majors and appropriate career options, and how to use the digital portfolio tool, features and editing.
4. The committee will ensure that co-curricular offerings are available for career preparation.
5. The committee will report and share campus best practices and successes.

Respectfully submitted by:

Emily Hartman, Chair
