



MINUTES

Date & Time: April 30, 2015 12:30 PM

Location:

Senators Attending:

Monica McFerrin, Chair, Humanities; Tom Geary, Humanities, Vice-Chair; **Mike Adams**, Secretary, Adjunct; Rick Dienst, Social Sciences & Public Services; **Kathy Buhner**, Natural Sciences; **Frank Futyma**, Adjunct, Information Technology & Business; John Gallo, Engineering, Math & Industrial Technologies; Tom Geary' Humanities; **Ellyn Hodgis**, Health Professions (College Faculty Senate Chair); **Anne Mach**, Health Professions; Susanne Rauch, Humanities; Robert "BOB" Maynard Engineering, Math & Industrial Technologies; **Bill McNamara**, Information Technology & Business; **Gary Noah**, Information Technology & Business; Elizabeth Vihnanek, Library; Donna-Maria Walker, Adjunct, Humanities

Senators Not in Attendance: Mark Greer, Natural Sciences; Tom Hilton, Humanities; Richard "Butch" Holtz, Social Sciences & Public Services; Cheryl Nabati, TCC Library; Susanne Rauch, Humanities; Jim Roberts, Social Sciences & Public Services

** **Bold** font denotes College Senate designated senators

College Representative(s): Alison Harwell, Counseling (**College Senate Counseling Representative**)

Visitors/Guests: PTK representative; Dr. Summers and Dean Hodges

I. Call to Order by Chair Monica McFerrin at **12:33** PM

- A. Two representatives from Psi Upsilon, the local chapter of Phi Theta Kappa** presented an informative session making the faculty more aware of the purpose and function of this entity.
- B. Monica then introduced Provost Dr. Michael Summers and Dean of Student Services, Dr. Marilyn Hodge.** Dr. Summers presented four scenarios in regards to student behavior and what the processes were for their disposition. Dr. Hodge interjected the deans involvement as it applied.
- C. Students removed from class by instructor** – recent events concerned a faculty removing a disruptive student from class, then being over-ruled by the Provost, Dean Hodges, and the head of Security to place the student back into class. Questions that arise are first, why/how is the faculty member's decision being over-ridden? There is the potential for safety issues for both the students and the faculty member, and second, how is the campus policy distributed for the faculty to understand their role in these instances.

Article 3.9 Classroom Control in the Faculty Handbook reads:

"Instructors should not jeopardize the progress of a class by permitting the continued presence of any student whose behavior in any way adversely affects the class. While the responsibility for, and the administration of classroom discipline ordinarily rests with the instructor, the dean and/or campus provost may assist with disciplinary problems. Each campus provost has a written plan for how to deal with disruptive students in the classroom."

II. Review/Approval of March 3, 2015 Minutes **1:26** PM

III. Chair Report:

- A.** Suggested labels on emergency phones with building name and room number
- B.** Meeting with Michele Barnes next Wednesday to talk about ideas for faculty/counselor interaction
- C.** Looking into SharePoint site for senate

- D.** President's Town Hall meeting on May 4 at 2:30 in K 320
- E.** Projectors are being replaced with TV monitors - be aware of placement re: white boards
- F.** Mailboxes are being cleaned out the week of May 11 - be aware, remaining items will be trashed.
- G.** Website redesign delayed until Oct/Now - tailored to New Students
- H.** Bayside building opening in Fall - by Oct

IV. Old Business:

- A.** Computer Speeds/Issues –There is nothing new to report...it was emphasized that the user follows the protocol to report all computer problems, but asks that you inform Bill McNamara so that the issue(s) can be tracked for potential Senate follow-up.
- B.** Open Dialogue on Academics with Dr. DeMarte – The dialogue with the faculty went well. There was a “decent” response via the evaluation’s provided...Minutes to be developed and distributed
- C.** FDEP The results from the “special senate meeting” were reviewed for correctness in spelling/grammar and forwarded to Christine Damrose-Mahlmann and Curt Aasen at Institutional Effectiveness for development into the faculty survey.
- D.** Recycling – as per the request by John Gallo, this issue is withdrawn and will be readdressed at a later date.
- E.** SGA – Monica met with the outgoing SGA President, Frank Dixon. She learned of a move by the SGA to petition the faculty for all courses to allow student to use OER materials in their courses.
- F.** Snow Days – Inclement Weather policy

Proposed Announcement - Due to inclement weather, all campuses of TCC will be opening at (time)/closing at (time)/closed on (date). Please refer to your course syllabus for your instructor’s Inclement Weather Policy.

- G.** Faculty Job Descriptions – John Gallo – While the descriptions have to contain elements related to the position, standardization needs to be made in 1) the HR template; 2) the position required elements; 3) the position’s preferred requirements. The “blanket statement” of “commitment to curriculum development” seems insignificant as that is a fundamental faculty function. Much of this should be handled at the Dean’s level in the job search.

V. New Business: -

A. Elections

Nominations – As the nominations remained open and requests for nominations from the floor was made, none were received. Nominations were then closed and “effectively” the three nominees were elected by acclamation. The Virginia Beach Campus Senate Officers for the 2015-2016 term are:.

- i.** Virginia Beach Faculty Senate Chair is Monica McFerrin
- ii.** Virginia Beach Faculty Senate Vice Chair is Tom Geary
- iii.** Virginia Beach Faculty Senate Secretary is Mike Adams

VI. *Items from the floor -*

- A.** Frank Futyma mentioned that the FSVA is interested in holding a meeting at the Virginia Beach campus, Saturday, November 7th. It seems the preference was for the ATC to be the primary site, where the senate suggested the main room in the Student Center, to show of our newest and best.

VII. *Next College Senate Meeting – Thursday, May 7, 2015. Meet and greet at 1:30pm, meeting at 2:00 PM – Virginia Beach campus, Student Center, Room K-304*

VIII. *Next Campus Senate Meeting – Thursday, August 27, 2015 at 12:30 PM in the Student Center – K313*

IX. *Close: The meeting closed at 2:23 PM.*

Respectfully submitted,



Michael B. Adams

Secretary, Virginia Beach Campus Faculty Senate

**Virginia Beach Senate
College Senate Hosting May 7th
Sign-up List**

Mike	Adams	<i>Firehouse Subs</i>
Kathy	Buhrer	Cups, Water
Rick	Dienst	
Frank	Futyma	Desert
John	Gallo	
Tom	Geary	Veggie Tray
Mark	Greer	
Alison	Harwell	
Tom	Hilton	
Ellyn	Hodgis	Plates, Cutlery
Richard	Holtz	
Jim	Roberts	
Anne	Mach	a desert
Robert "Bob"	Maynard	
Monica	McFerrin	Hummus & Pita Chips, Cups
Cheryl	Nabati	
Gary	Noah	Chicken
Susanne	Rauch	
Bill	McNamara	Chips
Elizabeth	Vihnanek	
Donna-Maria	Walker	Snack

Suggested Items needed

Chip's	Ice	Pretzels
Cups	Napkins	Snacks
Cutlery	Plates	Soda's

Water