MINUTES

Date & Time: April 28, 2016 12:30 PM
Location: Virginia Beach Student Center, K311

Senators Attending:

Jim Roberts, Chair, Information Technology & Business; **Mike Adams**, Secretary, Adjunct; Regina Bartlett, Humanities; **Angela Bell,** Health Professions; **Kathy Buhrer**, Natural Sciences; Rick Dienst, Social Sciences & Public Services; Susan Dozier, Information Technology & Business; **Frank Futyma**, Adjunct, Information Technology & Business; (**College Faculty Senate FSVA representative**) John Gallo, Engineering, Math & Industrial Technologies; Mark Greer, Natural Sciences; Wayne Grimsley, Social Sciences & Public Services; Ellyn Hodgis, Health Professions (**College Faculty Senate CFAC representative**); **John Krenzke,** Social Sciences & Public Services; Garrison Libby, Library (College Librarian Representative); **Anne Mach,** Health Professions; Robert "BOB" Maynard Engineering, Math & Industrial Technologies; **Monica McFerrin,** Humanities; Bill McNamara, Information Technology & Business; **Gary Noah,** Information Technology & Business; Cary Paulk, Adjunct, Humanities; Crystal Stafford, Counseling (College Counseling Representative); **Elizabeth Vihanek, Library;**

Senators Not in Attendance: **Tom Geary, Humanities;** Tom Hilton, Humanities; Richard Holtz, Social Sciences & Public Services; Donna-Maria Walker, Adjunct, Humanities

** Bold font denotes Current 2015-16 College Senate designated senators; **BOLD UNDERLINE font** denotes Incoming 2016-17 College Senate designated senators

College Representative(s): **Alison Harwell**, Counseling (**College Senate Counseling Representative**)

Visitors/Guests: *Dr. Fred Stemple*

I. **Call to Order by** Chair Jim Roberts at **12:30** PM

II. **Guest Speaker:** The chair introduced Dr. Stemple for a brief presentation on the efforts of the Professional Development team. He emphasized the new location of the Virginia Beach campus Batten Center, encouraging everybody to visit it and check out the capabilities. He touched on the upcoming discipline meetings covering the scheduling process in development.

III. **Introduction of Senators:** The Chair asked that all in attendance introduced themselves.

IV. **Review/Approval of February 25, 2016 Minutes** Approved 12:42 PM.

   Review/Approval of March 31, 2016 Minutes Approved 12:44 PM.

V. **Chair's Report:**
   A. In compliance with state and federal regulations, the VCCS will be implementing software system-wide to identify courses outside of approved degree programs, which are ineligible for financial aid.

VI. **Old Business:**
   A. The Executive Committee meeting discussed the convocation AND the Annual College Picnic, as there were many complaints from the previous year's events. It has been decided that these will be two separate events with complete details to be disseminated at a later date, with the convocation to be at the Chesapeake campus, and the picnic at the Work Force Campus in Suffolk.
   B. The enrollment for the upcoming semester has the online degrees enrollment at the Virginia Beach Campus down by 1.2%, where the face-to-face is much higher (no figure given).
   C. There are new workbooks out for the student orientation.
   D. President Kolovani worked a few shifts at the College Center. See observed the need for a new training program for this office, and she noticed a lack of standardization between the four campuses.

E. The International Business exchange with Denmark is approaching. This year is extending to a three week evolution. In previous years, it was primarily at the Portsmouth campus, this year will involve Portsmouth and Virginia Beach, with the Norfolk campus being introduced to it.

F. **Technology Support:** Faculty are encouraged to seek presentation station training from Learning Technologies (LT). VB campus lead tech Tung Trinh (OIS) says there are constant changes being made to the podiums, and suggests training/retraining to avert problems in the classroom. Although OIS staff are responsible for the network and what runs on it, they will help "on the spot" with classroom problems. LT staff are responsible for the operation of the presentation stations, and there is a full-time LT staffer (Kyle Smith) and part-time (Marcus Resnick) dedicated to the VB campus. *Helpdesk tip for urgent situations: specify if tech may enter your class while in session.*

G. **Course Scheduling:** Proposed policy for pilot project that will invite faculty to have a role in the course scheduling process will be made public soon. Faculty may organize college-wide to make recommendations on course offerings within their respective disciplines. This is a faculty driven evolution, with it proposed that faculty attend the May 3rd dialogue with Dr. DeMarte .

H. **"Bumping"** is addressed in the pilot project policy proposal: "If bumping for a class assignment is necessary, each request shall be reviewed and approved by the appropriate Dean/Director, and the effect on students, faculty, and the program shall be minimized." *Q: How shall inter-campus bumping work?*

VII. *New Business*

A. **Commencement** Volunteers are still needed. Please contact Effi Vakalou if you can help out on Saturday, May 9th. evakalou@tcc.edu 822-7121

B. **CAO Open Dialogue with Faculty:** The Faculty Senate of Virginia Beach is pleased that Dr. DeMarte wishes to join us in the Student Center's room K-304 on Tuesday, May 3rd at 12:30 pm for this informal open discussion.

C. **Faculty professional development funding for adjuncts** restricts funding to professional development events during semester that adjunct work. For example, the Virginia Master Teacher Seminar takes place during the summer semester June 26-30, 2016. "I am not scheduled to teach a course during the summer and consider this to be the most opportune time to participate in professional development opportunities. Thank you for your consideration." [Vera Holmes]. The adjunct have historically been denied this option as they DO NOT have a contract with the College, therefore state funds cannot be used. It was asked if this could somehow be granted out of some TCC endowment type funds.

D. Nominations & Elections **for Virginia Beach Faculty Senate Chair, Vice-Chair and Recorder, as well as Senators designated to attend college-wide Faculty Senate meetings on first Thursday of each month at 1:30 pm (traditionally). Meetings will rotate among all four campuses.**

   1. Nominations:
      Recorder/Secretary: Wayne Grimsley
      Vice Chair: John Krenzke
      Chair: Tom Geary
   2. No further nominations being made, it was moved and seconded to elect these officers by acclamation

3. Elections - Senator designations were determined
   The Virginia Beach Designated Senators are:
   1. **Monica McFerrin (Nominee for College Senate Chair)**
   2. **Tom Geary (College Senate Vice-Chair)**
   3. **Frank Futyma (College Senate FSVA representative)**
   4. **Kathy Buhrer**
   5. **Gary Noah**
   6. **Angela Bell**
   7. **Anne Mach**
   8. **John Krenzke**
   9. **Elizabeth Vihanek**

   Crystal Stafford (College Counseling Representative)
   Garrison Libby (College Librarian Representative)

VIII. *Next College Senate Meeting* –Thursday, **May 5, 2016.** Meet and greet at 1:30pm, meeting at 2:00 PM – **location at the Portsmouth Campus TBA.**

IX. *Next VB Senate Meeting* – **Thursday, August 25, 2016, Room TBD of the Student Center**

X. *Close:* The meeting closed at *1:43 PM.*

Respectfully submitted,

Michael B. Adams
Secretary, Virginia Beach Campus Faculty Senate