



MINUTES

Date & Time: March 3, 2015 12:30 PM

Location: Student Center, Room K-323, Virginia Beach Campus

Senators Attending:

Monica McFerrin, Chair, Humanities; Tom Geary, Humanities, Vice-Chair; **Mike Adams**, Secretary, Adjunct; Rick Dienst, Social Sciences & Public Services; **Kathy Buhner**, Natural Sciences; **Frank Futyma**, Adjunct, Information Technology & Business; John Gallo, Engineering, Math & Industrial Technologies; Tom Geary' Humanities; **Mark Greer**, Natural Sciences; **Elynn Hodgis**, Health Professions (College Faculty Senate Chair); Richard "Butch" Holtz, Social Sciences & Public Services; **Anne Mach**, Health Professions; Susanne Rauch, Humanities; Robert "BOB" Maynard Engineering, Math & Industrial Technologies; **Bill McNamara**, Information Technology & Business Cheryl Nabati, TCC Library; **Gary Noah**, Information Technology & Business; Jim Roberts, Social Sciences & Public Services;

Senators Not in Attendance: Donna-Maria Walker, Adjunct, Humanities

** **Bold** font denotes College Senate designated senators

College Representative(s): **Alison Harwell**, Counseling (College Faculty Senate Counseling Representative)

Visitors/Guests: None

I. Call to Order by Chair Monica McFerrin at 12:30 PM

II. Review/Approval of January 29, 2015 Minutes 12:34 PM

III. Chair Report:

- A.** The new "on-line travel" goes into effect April 1st. All personnel MUST complete the training before receiving their personal code for use with the system.
- B.** Emergency phones are to be installed in ALL classrooms. The blue tape on the MPS stations is indicating the proposed position. If you have any concerns, contact your dean.
- C.** It has been identified that not all course outlines have been vetted through the appropriate faculty and/or deans. It is suggested that you review your course outline and see if there is need to update.
- D.** A new two-semester adjunct contract is being developed, with a possibility of a 15/9 Fall/Spring break. Questions brought forward were is there really a need for a two semester contract? And does this affect the bumping process?
- E.** A volunteer was recently acquired for the Faculty Proctor committee.

IV. Old Business:

- A. Computer Speed** – Monica continues to receive information in regards to the various concerns with faculty computers. Bill McNamara has volunteered to lend his expertise to help clarify these issues in a timely manner. An additional issue was the replacement of the white boards in the classrooms. The setup in the Health Professions building was initially a large white board across the front of the room with a screen and projector for presentations. The white boards have been removed and replaced with two TV monitors hanging from the ceiling in the front of the classroom with two more from about the mid-point of the room. Faculty are complaining about the removal of the whiteboards (why wasn't faculty consulted on this issue?), and the lack of support for the TV's as they fail and disrupt the class.
- B. Campus Scholar Award** – recommended to table this issue as there is absolutely no volunteer interest in this.
- C. Q&A with Dr. DeMarte** –The minutes from the Q&A with Dr. DeMarte were reviewed and no corrections found/recommended. We will now forward a courtesy copy to Dr. DeMarte.

D. Dialogue with Dr. DeMarte Dr. DeMarte intends to continue this method of open dialogue with faculty. The format will not require the prior submission of questions. The senate recommends Thursday, April 9th at 12:30 PM for the next meeting, with April 16th as an alternate.

See supplement attached to these minutes

E. FDEP – The Ad-hoc committee has issued the FDEP survey. The new Standing committee has been created. The senate drafted the following motion addressing the structure of the committee:

Motion:

The Virginia Beach Senate moves that the structure of the FDEP Review Standing committee be populated with one faculty representative per college dean or director (a total of 14) as well as the Faculty Senate Chairs. This would be a total of 19 members

The vote was 14 Aye and 0 Nay

It was recommended that an ad-hoc committee be developed to draft the charge for the committee

F. Recycling – John Gallo –There was no report. This issue will be addressed next meeting. It was recommended that John Gallo chair this new committee

G. SGA – Jim Roberts has initiated contact with Sarah Lupton, co-director of student services in this effort.

H. Dean Evaluations The question was brought forth concerning Dean Administrative Evaluations, and there were many responses that they were being performed. Issue closed.

I. Remote Outlook access – It was reported that the lack of remote access to Outlook for adjunct was presented to the College Senate.

J. College senate minutes– There has been much communication in regards to the visitors present at the December Faculty Senate Meeting. The issue is why there is no recognition of their presence reflected in the minutes. It was reported that two separate sign-in sheets were prominently placed for registration for inclusion, but they were removed and not made available for inclusion. The issue as to should there be a change made to the minutes was voted as 14 to have the minutes remain as published, no votes to amend/modify.

V. New Business: -

A. Open Dialogue on Academics with Dr. DeMarte As earlier discussed, Dr. DeMarte does not desire a so structured format as previously used. His goal is for open academic dialogue.

B. Snow days –There was much discussion concerning the lost days recently to the weather. Some thought that cancellations were premature and others were unnecessary. It was addressed as to the need for a standardized policy be established. After much debate, and the addressing of the wide range of variables in the weather forecasting, it was decided to “live” with the procedure as it exists.

C. Professional Development Task Force/Committee – Tom Geary – Tom presented the “Proposal to the PAPC for a Faculty Professional Development Shared Governance Committee paper, and addressed the concerns presented by the Norfolk representatives on item II.e. as to the funding for the “resource support.”

The VB Senate recommends the following change:

~~g. Provide support to other committees with shared purpose in whose purpose is to revise and/or review revising and/or reviewing the efficacy of the Faculty Evaluation and Development Plan.~~

The rationale behind the change is to clarify that the PD committee’s role is to support the FDEP/APPDP committee, not to review or revise the plan itself.

The remainder of the paper was acceptable as is

D. Elections —It was brought the senate’s attention that the divisions need to hold elections and report the new senators filling the open seats for the 2015-2017 term

VI. Items from the floor -

A. TLTC —Tom Geary briefed the senate that the TLTC was investigating other methods for participation in committees outside face-to-face to improve attendance/participation.

B. April Senate Meeting— It was noted that the April 2015 College Senate meeting was being held concurrently with the New Horizons conference. It was proposed that this be discussed at the upcoming senate meeting.

C. Handicapped parking at the Health Professions building —After the previous discussion of this issue, with a “fix” identified, the “fix” had to come to a close as it impacted the loading dock traffic pattern with the Operation Smile facility. The parking lot is back to being limited in providing handicapped parking. This is going to be investigated and reported back next meeting

VII. Next College Senate Meeting – Thursday, March 5, 2015. Meet and greet at 1:30pm, meeting at 2:00 PM – Norfolk campus, location Martin Building. There will be a brief overview of the new on-line travel request program prior to the meeting commencement with snacks provided

VIII. Next Campus Senate Meeting – Thursday, March 26, 2015 at 12:30 PM in the Student Center – K313

IX. Close: The meeting closed at 2:25 PM.

Respectfully submitted,



Michael B. Adams
Secretary, Virginia Beach Campus Faculty Senate