



MINUTES

Date & Time: March 30, 2017 12:30 p.m.

Location: Virginia Beach Student Center, K-322

Senators Attending:

Mark Greer, Natural Sciences; **Angela Bell**, Health Professions; **John Krenzke**, Vice Chair, Social Sciences & Public Services; Bob Maynard, Division of Engineering, Mathematics & Industrial Technologies; **Kathy Buhner**, Natural Sciences; **Anne Mach**, Health Professions; Joseph Wayne Grimsley, Secretary, Social Sciences & Public Services; John Gallo, Engineering, Math & Industrial Technologies; Richard Dienst, Social Sciences & Public Services; **Monica McFerrin**, Humanities; Susan Dozier, Information Technology & Business; Cary Paulk, Adjunct, Humanities; and Tom Hilton, Humanities.

Senators Not in Attendance: **Tom Geary**, Chair, Humanities; Crystal Stafford, Counseling (College Senate Counseling Representative); Meredith Velasco, Adjunct, Humanities; **Garrison Libby**, Library; **Gary Noah**, Information Technology & Business; and **Frank Futyma**, Adjunct, Information Technology & Business.

**** Bold font** denotes College Senate designated senators

College Representative(s): N/A

Visitors/Guests: Sarah Falls, Library.

- I. *Review/Approval of February 23, 2017 Minutes:* The Senate approved the minutes of the meeting on February 23, 2017 without changes.
- II. *Chair's Report:* The vice chair relayed the chair's report, which included the following topics:
 1. Tidewater Community College is in the process of implementing a new Customer Relationship Management (CRM). Administration will make a major push to ensure a "buy-in" into the system and ensure its success; recruiting activity will be documented in the new CRM.
 2. Associate Vice President for Learning Technology Applications John Morea will ensure the creation of a voiceover training for an in-house Title IX, sexual harassment, and diversity SDV program, which should save the college over \$30,000 a year compared to the current software. This training will ensure the college is in compliance with federal law.
 3. The college will attempt to offer education courses for the Virginia Teachers for Tomorrow program which could boost enrollment by over 200 students.
 4. As part of the Foundation's employee giving campaign, faculty will be asked to donate to improve its current rate of less than 10% of TCC employees giving.
 5. Enrollment numbers at TCC remain down. The Virginia Beach campus is down 10.7% this spring compared to last year; the College is down 9.9%.
 6. President Edna Baehre-Kolovani will detail the College's plan for budget cuts including the possible closing of campus buildings on Friday afternoons or Saturdays in an upcoming e-mail.

7. The college is conducting a review of 36 forms that most impact students to improve academic advising and streamline student services.
8. The Virginia Community College System (VCCS) is developing VIP-PASS (Virginia Integrated Program of Planning and Advising for Student Success), an integrated student-advising software system to be rolled out in three phases. The software is being created by Achieving the Dream.
9. Virginia Beach campus Provost Michael Summers will end his vice presidential duties and return to full-time work as Provost on July 1.
10. \$22,000 of campus work will be done, including tree removal, new crepe myrtles, and cleaning up the perimeter of the pond.
11. Most summer camps connected to the Virginia Beach campus will take place in July.

III. *Old Business:*

- A. New Faculty Academy:** The vice chair said that the College Senate chair received the three-year syllabi of the New Faculty Academy to be reviewed following a motion last meeting by the Virginia Beach Senate to examine the content and structure of the academy.
- B. Faculty Leads Pilot:** The vice chair said the discipline and program heads of the Faculty Leads Pilot program met and identified major semester goals as well as made progress toward those goals.
- C. Professional Development Funds and Travel:** The vice chair said there will be no cuts to the Professional Development Fund this fiscal year, but provosts must approve all employee out-of-state travel requests using those funds. A full clarification is needed to show mission critical status for out-of-state travel.
- D. Faculty iPads:** The vice chair said there were 34 iPads available to full-time faculty that have not yet been claimed. Senators discussed whether the faculty should have more input for teaching technology purchases.

IV. *New Business:*

- A. Elections:** The vice chair urged senators to solicit candidates and hold elections within their own disciplines for the open Virginia Beach Senate seats.
- B. Motions for College Senate bylaws:** Senators approved two motions to send to the College Senate regarding the College Senate chair position. The Senate voted unanimously, with one abstention, to approve the following motion: "The Virginia Beach Faculty Senate moves that the College Senate chair remains on the Senate as Past Senate Chair (ex officio) for one year after leaving the position of chair. The position will be non-voting unless the past chair is serving as a designated senator from a campus." Senators discussed the positive impact of having an ex-officio chair who could advise the incoming College Senate chair and ease the transition. The Senate also voted unanimously to approve the following motion: "The Virginia Beach Faculty Senate moves that the position of College Senate Chair has a two consecutive year term limit."

Senators argued that a term limit would lead to rotations of chairs and a more robust sense of democracy, and the proposal would still allow former chairs to run for non-consecutive terms.

- C. Proposed by-laws for General Education Committee:** The vice chair said the College Senate chair needs feedback on a proposal to the President Advisory Planning Commission (PAPC) for the creation of a General Education Shared Governance committee. The chair reported that the overburdened Curriculum Committee needs to transfer the responsibilities of considering new courses for the general education curriculum and approve transfer elective courses to a new committee. Some senators worried whether enough faculty members would volunteer.
- D. Online faculty evaluations:** The vice chair relayed that the College will end paper faculty evaluations in classes this semester and will only use online faculty evaluations.
- E. Class scheduling policy:** The vice chair reported that the College Senate seeks feedback on a college-wide “activity hour” that bars any classes or student appointments without the approval of the Vice President for Academic Affairs and Chief Academic Officer. The Virginia Beach campus already has an activity hour.

V. Items from the Floor

A. N/A

VI. Guests:

A. N/A

VII. Next College Senate Meeting – Thursday, April 6. Meet and greet at 1:30 p.m., meeting at 2:00 p.m. – Chesapeake campus, room TBD.

VIII. Next VB Senate Meeting – Thursday, April 27 at 12:30 p.m. in K-322.

IX. Close: The meeting closed at 2:25 p.m.

Respectfully submitted,

*Wayne Grimsley
Secretary, Virginia Beach Campus Faculty Senate*