



## MINUTES

Date & Time: November 22, 2016 12:30 p.m.

Location: Virginia Beach Student Center, K-322

### *Senators Attending:*

**Tom Geary, Chair**, Humanities; Mark Greer, Natural Sciences; **Angela Bell**, Health Professions; **John Krenzke**, Vice Chair, Social Sciences & Public Services; Bob Maynard, Division of Engineering, Mathematics & Industrial Technologies; **Monica McFerrin**, Humanities; Suzan Dozier, Information Technology & Business; **Kathy Buhner**, Natural Sciences; **Anne Mach**, Health Professions; Crystal Stafford, Counseling (College Senate Counseling Representative); Meredith Velasco, Adjunct, Humanities; Joseph Wayne Grimsley, Secretary, Social Sciences & Public Services; **Garrison Libby**, Library (College Senate Library Representative); Cary Paulk, Adjunct, Humanities.

*Senators Not in Attendance:* Tom Hilton, Humanities; Richard Dienst, Social Sciences & Public Services; **Gary Noah**, Information Technology & Business; John Gallo, Engineering, Math & Industrial Technologies; **Frank Futyma**, Adjunct, Information Technology & Business.

**\*\* Bold font** denotes College Senate designated senators

*College Representative(s):* **Crystal Stafford**, Counseling (**College Senate Counseling Representative**); **Garrison Libby**, Library (College Senate Library Representative).

- I. *Review/Approval of October 27, 2016 Minutes:* The Senate approved amended minutes at 12:33 p.m.
- II. *Chair's Report:* The chair discussed several matters of importance in his report:
  1. The chair discussed the importance of avoiding the spread of misinformation when discussing Senate or campus issues especially regarding summer pay.
  2. The Senate reviewed the findings of the recent review of the college by SACSCOC and discussed the six follow up items.
  3. The chair clarified that the proper pathway for communication of information regarding course content to faculty should be through respective deans. Provost Michael Summers confirmed that curricular changes to SDV courses to implement Title IX software was necessary as it ensured compliance with federal law. The new software has been used by over 650 more students this year than two years ago.
  4. The chair relayed an announcement from Provost Summers that the current Coordinator of Student Leadership and Community Engagement in Student Affairs has left the college, and Student Activities will be restructured so that there is no college-wide position.
  5. The chair discussed information regarding 2017 summer camps held on the Virginia Beach campus. July 10-14 and July 24-28 have been discussed as possible dates, and the pay rate has raised.

6. The chair announced the removal of the gazebo in front of the Pungo building; it will not be replaced.
7. The Senate discussed the possibility of an increase in 12-week online classes as well as the potential pros and cons. Senators discussed how an increase in 12-week online classes could justify stopping late enrollment.
8. The chair passed out copies of Patricia L. Farrell's "Investing in Staff for Student Retention," shared originally by Dean Marilyn Hodge and the Virginia Beach Retention Task Force.

### III. *Old Business:*

- A. **Open Dialogue with Dr. DeMarte:** The faculty dialogue with DeMarte on Thursday, November 10 was described as positive by attendees. Over 20 attended the session, and all evaluations of the event noted that it exceeded or met expectations. Faculty praised the open endedness of the discussion and all who completed an evaluation wrote that they would attend a future session.
- B. **Financial Aid Course Audit (FACA):** The Senators learned of Provost Summer's FACA simulation with a sample group of TCC students. Future report audits will be posted to SharePoint. The chair relayed information regarding complications with the FACA reports updating the list each day, and Senators discussed privacy concerns regarding the envelope initiative.
- C. **Faculty Leads Pilot:** The chair announced that the Faculty Leads Pilot is available on SharePoint and that DeMarte announced the leads for the pilot in an e-mail to all faculty and embraced the pilot at his campus Open Dialogue.
- D. **CPDF Travel Restrictions:** The Senators discussed Joe Joyner's e-mail regarding travel restrictions and the availability of out-of-state travel for faculty and staff.
- E. **Full-time Organizational Chart:** The chair announced that the previous motion regarding this chart had passed at the College Senate October meeting.

### IV. *New Business*

- A. **Textbooks: Barnes & Noble Report:** Senators discussed a report from the textbook company that found a significant decrease in textbook "bundles," perhaps half of TCC students getting their textbooks outside of Barnes & Noble, and a significant percentage of TCC students are not using textbooks in their classes. Senators questioned the reliability of the data and the methodology to obtain the information for the report.
- B. **Enrollment and Recruitment Efforts:** The chair relayed information regarding registration numbers for the spring semester being down 4.8% compared to last year at this time. Senators discussed possible causes of the continued enrollment decline, including the tightening of financial aid and the impact of a shifting GI Bill college-payment policy. Senators inquired into the impact of the college marketing strategy, the phone call initiative, and the possibility of faculty demonstrations at local high schools.
- C. **Rewards and Recognition Members Needed:** The chair discussed the need for persons to serve on the Rewards and Recognitions Subcommittee of the College Senate.

### V. *Items from the Floor*

- A. Student Newspaper Web site:** The Senate discussed an issue regarding the new online student newspaper. Students who have expressed interest in starting an online campus newspaper must purchase their own domain and Web site and ensure that it is independent from the college.
  - B. Diversity Inclusion Statement:** Senators discussed revisions to the College Senate diversity inclusion statement, which rejects discrimination because of gender, age, religion, sexual orientation, mental or physical disability, or socio-economic status. Senators questioned whether political belief should be included as a category.
- VI. *Next College Senate Meeting* – Thursday, December 1, 2016.** Meet and greet at 1:30 p.m., meeting at 2:00 p.m. – Norfolk campus, Martin building, room 2610.
- VII. *Next VB Senate Meeting* – Tuesday, January 26** at 12:30 p.m. in Student Center K-322.
- VIII. *Close: The meeting closed at 1:39 p.m.***

*Respectfully submitted,*

*Wayne Grimsley*  
*Secretary, Virginia Beach Campus Faculty Senate*