

Workforce Development Governance Committee Meeting Minutes

November 19, 2012

Present: Theresa Bryant, Henry Cobb, Leona Davis, Diann Holt, Beno Rubin, Chris Rupsch, Cal Scheidt, Dave Steinhauer, Tom Stout, Bonita Volker Shaina Yowell, Cynthia Welch,

Next meeting: January 28, noon, Virginia Beach Campus, room TBD

I. Announcements

- Thank you to Beno Rubin for hosting this month's meeting at the beautiful TCC Regional Automotive Center.
- Theresa announced that each campus now has a Career Coach available to serve the campus community.
- The NSF conference, STEM, internships are available
- Henry Cobb and Christine Rupsch are working with Josh Turner from DC regarding the residency program. Also both are working with Rick Lolly & ODU regarding Web Development and Design
- Cal Scheidt announced the opening of the Military Open House from 3-6 pm November 19.
- Theresa announced the February 6, Workforce Development Open House, more information coming.
- Theresa announced that WFD now houses the School of Retail.
- Theresa Bryant announced that she is the Executive Appointee to 2012-2012 President's Advisory Committee

II. Discussion

- September 17 minutes were reviewed and approved.
- Theresa developed the FAQ's. **Action item:** FAQ's will be forwarded to members, along with the results from the survey. Each and every member are to review, make comments, edits, changes, deletions and/or additions to the FAQ's. It is requested that ALL respond with either an OK as written or edits. Please email to Bonita Volker (bvolker@tcc.edu), no later than COB (close of business) **Friday December 14** so she can compile and submit to Theresa!
- The next hire of the shipyard will be in the summer so we will work with developing the flyer in the Spring.
- Theresa stated that we needed a project for this year. Much discussion and many ideas generated from this request. In summary, a list of ideas was developed. The idea of Workforce Development Advisory Committee was voted as a priority. This Committee will include people from the industry and academic faculty. **Action item:** Please send names of people recommended for this committee, either industry or academic, no later than COB December 14. The other items recommended were:
 - Development training
 - Fun
 - Strategic Plan
 - Best Kept Secrets
 - Faculty Academics

- Learning Institute
- Outreach Template
- Pre Testing
- High School Outreach
- Manufacturing coming back to the US - hence trade skills.

III. Meeting Adjourned

Thank you to Beno Rubin for the post meeting tour of the Regional Automotive Center